

Interested Persons Letter

Letterhead

Date

Interested Persons*
Street Address
City, State, Zip Code

Re: Application Description, CAIS Control Number

Dear Mr./Ms. (Name):

On (insert date), the OCC received the subject application. After a thorough evaluation of all data available to the OCC, we (*preliminarily approved, approved, conditionally approved, or denied the application*) or (*issued a notice of intent not to disapprove or disapproved the proposed acquisition of control*).

The action was taken because:

List reasons for decision.

Sincerely,

-Signature-

Name and Title

cc: Congressional Liaison
Official File
Public File

* Includes all public and adverse commenters and inquiring congressional members or staff.