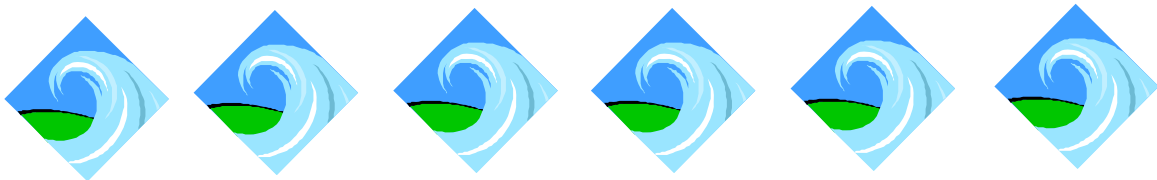


The United States Bankruptcy Court  
Eastern District of Missouri

*present:*

*Navigating the Waters of the  
United States Bankruptcy Court*



*Seminar for Paralegals, Legal Assistants, and Legal Secretaries  
Covering Bankruptcy Practice and Procedure in the  
Eastern District of Missouri*

Wednesday, October 15, 2008

8:30 a.m. - 12:30 p.m.

Thursday, October 16, 2008

12:30 p.m. - 4:30 p.m.

Thomas F. Eagleton U.S. Courthouse  
Multi-Purpose Room, 22<sup>nd</sup> Floor  
111 South Tenth St.  
St. Louis, MO 63102

Click [HERE](#) to register!  
For more information,  
please call Susan Ryan  
at 314-244-4601.



## PROGRAM INFORMATION

**Program:** A 4-hour seminar covering the basics of filing and practice before the U.S. Bankruptcy Court, Eastern District of Missouri. Presented in question-answer format to address the most common issues involved in chapter 7 and chapter 13 bankruptcy practice.

**Who Should Attend:** Paralegals, Legal Assistants, and Legal Secretaries who want instructions and tips on how to correctly file petitions and other documents with the U.S. Bankruptcy Court.

**Content:** Mechanics of Bankruptcy Practice, including:

- Overview of the process.
- Who are the parties involved?
- What rules and procedures govern?
- What is the sequence of events?
- Instruction and tips on filing petitions, amendments, conversions, claims, motions & responses, orders, chapter 13 documents, adversary complaints, judgments, executions, and notices of appeal.
- Information on how to prepare for and what to expect at 341 meetings and other hearings.

Court Automation Systems, including:

- PACER-Net, Web-based resources, and electronic case access. .

**Presentors:** Staff of the United States Bankruptcy Court, Eastern District of Missouri guided in panel discussion by Dana C. McWay, Clerk of Court and Gary Streeting, Attorney Advisor.

This program has been designed to provide instructions in a non-technical, easy-to-follow format. All participants will receive the Court's updated "*Navigating the Waters of the United States Bankruptcy Court*" training materials which includes sample forms, instructions for filing, and explanations of the most common events in a bankruptcy case.