

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF KENTUCKY**

ELECTRONIC FILING ATTORNEY REGISTRATION FORM

This form is used to register for an account on the Western District of Kentucky Electronic Filing System (the system). Registered attorneys will have privileges to electronically submit documents and to view the electronic docket sheets and documents. By registering, attorneys consent to electronic service of all documents through the court's transmission facilities in accordance with the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure and the joint local rules of this Court. The following information is required for registration (please type):

First Name: _____ Middle Name: _____
Last Name: _____ Generation: _____

Firm Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone Number: _____ Fax Number _____
Primary E-Mail address: _____

Attorneys seeking to file documents electronically must be admitted to practice in the United States District Court for the Western District of Kentucky pursuant to Joint Local Rules.

Are you admitted to practice in this Court? Yes No
If admitted pro hac vice give case number in which pro hac vice status was granted: _____

By signing this form, you shall certify that you have read and are familiar with the rules of practice and the administrative procedures governing electronic filing, which may be found at www.kywd.uscourts.gov and that you have a PACER account. Visit the PACER web site at <http://pacer.psc.uscourts.gov> to establish a PACER account.

Please verify your method of training: (circle one) () web-page tutorial; () provided by court personnel; () provided by an in-house certified trainer; () court training in other jurisdiction: _____ (other court).

By submitting this registration form, the undersigned agrees to abide by all Court rules, orders and policies and procedures governing the use of the electronic filing system.

The combination of user id and password will serve as the signature of the attorney filing the documents. Attorneys must protect the security of their passwords and immediately notify the court if they learn that their password has been compromised.

Signature of Registrant

Date

Return this completed registration form via hand delivery or U. S. Mail to:

Jeffrey A. Apperson, Clerk
United States District Court
Attention: Electronic Filing System Registration

**Suite 106, Gene Snyder Courthouse
601 West Broadway
Louisville, KY 40202**

Your id and password to access the system will be mailed to you at a time that the Court determines to be appropriate. Along with your id and password, you will receive information regarding training offered at the courthouse for you and/or your designee; and on our web site through tutorials, user manuals and other information important to you prior to your becoming a Filing User. Procedures for using the system will be available for downloading when you access the system via the Internet.

You may contact the Electronic Filing Help Desk in Louisville at (866) 822-8305 if you have any questions concerning the registration process.