



Exhibit & Networking Forum Reservation Form

**To use this form, save it on your computer using your organization name as a file name. Enter your information into the fields below, save the document again, and e-mail it to Jennifer.Hampton@state.co.us **

Date: Tuesday, October 14th, 2008

Time: Booth must be set up by 7am; Conference ends at 5pm

Where: [The Colorado Convention Center](#) – Denver, Colorado

Exhibit Space Cost: \$300 – see details below

Governor Bill Ritter, Jr. invites you to attend the second annual “Colorado’s New Energy Economy: The Path Forward – A Local Focus” conference. Join close to one thousand participants eager to share their local sustainable initiatives across Colorado. The event will showcase best practice models that power communities into an efficient renewable future.

About the Conference...

The conference has been designed to ensure maximum networking opportunities. There are several time slots included in the agenda to allow for the participants to connect with each other as well as the event’s exhibitors.

About the Exhibit & Networking Forum...

Limited exhibit space is available at this event. Please use this form to request a space reservation. The contact you list on this form will be notified regarding availability.

Upon confirmation of space availability, The Governor’s Energy Office will e-mail your contact an invoice. Payment for space must be received no later than October 1st. Spaces that have not been secured with payment by October 1st will be made available to other exhibitors.

The \$300 exhibitor fee includes the following:

- One 6 foot exhibit table (with table cloth and skirt)
- Two chairs
- One complimentary registration for the conference
- Two Exhibitor & Networking Forum passes
- One 8 ½ x 11 PDF ad / educational document included on the USB drive that will be handed out to each participant. The GEO will communicate the final deadline to submit this marketing material.

The conference is sponsored the Governor’s Energy Office (GEO), Colorado Public Utilities Commission (PUC), the Division of Local Affairs (DOLA), the Office of Consumer Counsel (OCC), Colorado Counties Incorporated (CCI), the Colorado Municipal League (CML) and Energy Outreach Colorado (EOC).

COMPANY / ORGANIZATION:

WEBSITE:

CONTACT NAME:

CONTACT E-MAIL:

CONTACT PHONE:

FAX:

DESCRIPTION OF ORGANIZATION:

Green Exhibitor Guidelines...

The Conference Steering Committee is committed to minimizing this event's impact on the environment. Exhibitors are asked to review and agree to adhere to the following guidelines:

- Limit materials and collateral by:
 - Bringing only what is anticipated for attendees. Remember, your fee includes the opportunity to include one 8 ½ x 11 PDF ad / educational document on the USB drive that will be handed out to each participant.
 - Instead of handing out paper, collect email addresses and offer to send information upon request.
 - Avoid dated material.
- If paper is necessary, please don't print on "astro-bright" or bright colored paper. Paper with a lot of dye is difficult to impossible to recycle.
- If paper is necessary, print on post consumer content paper using soy or vegetable inks.
- Reuse signs and banners.
- If you have giveaways, focus on those that are useful, reusable and made with responsible materials. For example, instead of handing out bottled water, hand out a reusable bottle with your logo imprinted on it.
- Avoid handing out items with unnecessary packaging or packaging that cannot be recycled or composted.

I have reviewed the Green Exhibitor Guidelines and agree to them:

Thank-you for your interest in sharing your information with conference participants.

Please return this form to Jennifer Hampton (Jennifer.Hampton@state.co.us) at the Governor's Energy Office. The contact you list on this form will be notified regarding availability.

The conference is sponsored the Governor's Energy Office (GEO), Colorado Public Utilities Commission (PUC), the Division of Local Affairs (DOLA), the Office of Consumer Counsel (OCC), Colorado Counties Incorporated (CCI), the Colorado Municipal League (CML) and Energy Outreach Colorado (EOC).