



1401  
JUN 27 2008

## MEMORANDUM

From: ADM T. W. Allen  
COMDT (CCG)

A handwritten signature in black ink, appearing to read "T. W. Allen", written over the printed name and title.

To: VADM Clifford I. Pearson

Subj: PRECEPT CONVENING A SELECTION BOARD TO CONSIDER COAST GUARD  
CAPTAINS ON THE ACTIVE DUTY PROMOTION LIST FOR CONTINUATION ON  
ACTIVE DUTY

Ref: (a) Title 14, U.S. Code §§ 288 and 289  
(b) Department of Homeland Security Delegation Number 0160.1, Paragraph 2.B.1  
(c) Personnel Manual, COMDTINST M1000.6A

1. Pursuant to the authority provided by Section 289 of reference (a), and reference (b), a  
Selection Board is appointed consisting of yourself as President and the following members:

RADM Timothy S. Sullivan, USCG - Member  
RADM Robert C. Parker, USCG - Member  
RADM Manson K. Brown, USCG - Member  
RDML Mary E. Landry, USCG - Member  
RDML Thomas F. Atkin, USCG - Member

CDR Timothy J. Espinoza, USCG - Non-voting Recorder

2. The Board shall convene at 1000, 08 July 2008, in suite 501, Coast Guard Personnel  
Command, or as soon thereafter as practicable, for the purpose of considering all officers in the  
grade of captain for continuation on active duty in the Coast Guard. Members of the Board shall  
swear or affirm that they will, without prejudice or partiality, and having in view both the special  
fitness of officers and the efficiency of the Coast Guard, perform the duties imposed upon them.

3. There is hereby established a continuation zone of 42 captains on the Active Duty Promotion  
List consisting of Captain Robert R. O'Brien Jr., USCG, and those 41 officers junior thereto,  
through and including Captain Robert G. Mueller, USCG who are not subject to retirement under  
Section 288 of reference (a). The names and records of all officers to be considered for  
continuation shall be furnished to the Board. The 27 best qualified officers shall be  
recommended for continuation.

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4. Prior to the date the Board submits its report, the Commander, Coast Guard Personnel Command, is authorized to delete the name of any officer whose name is removed from the Active Duty Promotion List for any reason. In the event any officer in the continuation zone established herein is removed prior to the date the Board submits its report, the Commander, Coast Guard Personnel Command will provide additional instructions. Any communications to the Board by any officer under consideration will be transmitted under separate cover.
5. The Board shall refer to the provisions of Sections 5.A and 14.A of reference (c) and the enclosed Commandant's Guidance to PY09 Officer Selection Boards and Panels in your development of criteria for determining the officers recommended for continuation. Additionally, section 14.A.3 of reference (c) provides four factors to consider in developing your criteria: performance, professionalism, leadership, and education.
6. You should emphasize to the members of the Board the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended for continuation are, in the opinion of at least two-thirds of the members of the Board, the best qualified to carry out the duties and responsibilities of the grade for which they are continued.
7. The Board shall submit a report in writing signed by all members of the Board. Except for the report of this Board, the proceedings of the Board shall not be disclosed to any person not a member of the Board. You will direct the members of the Board that their recommendations shall be kept confidential until the Secretary approves the report on behalf of the President, and the names of officers selected for continuation are released to the Service at large.

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Enclosure: Commandant's Guidance to PY09 Officer Selection Boards and Panels