

**PAMELA BELL MARTIN**

2519A La'i Road, Honolulu, Hawaii'i 96816, Phone: (808) 732-3016

**EMPLOYMENT EXPERIENCE**

**State of Hawaii, Judiciary, Center for Alternative Dispute Resolution**, Aliiolani Hale, 417 S. King St., Honolulu, HI, 96813, (808) 539-4ADR. *Acting Director*, October 2001 to January 2003; *Research Analyst*, October 1999 to present. Design and implement ADR programs for state and county departments. Supervise Center staff and volunteers. Administer the Appellate Conference Program, a mediation program for civil appeals to the Supreme Court. Facilitate public meetings, train government employees in mediation and facilitation.

**Hawaii Pacific University**, 1188 Fort St., Honolulu, HI 96813 (808) 544-1175, *Adjunct Professor*, Spring 2002, Fall 2002, Spring 2003. Co-teach, with Gerald Clay, International Negotiation in MBA program.

**University of Hawaii**, Public Administration Program, Saunders Hall, Room 635, Honolulu, HI 96822 (808) 956-8260, *Lecturer*, Fall 2002. Taught "Active Listening" and "Meeting Management" in the core year communication module for the Masters Program.

**State of Hawaii, Legislature, Legislative Reference Bureau**, State Capitol, Room 446, Honolulu, HI 96813 (808) 587-0666.

*Research Attorney*. Full-time June 1994 to October 1999; Part-time September 1989 to May 1994; Draft legislation, analyze legal provisions, prepare research reports on a non-partisan basis for both senators and representatives. Staff to Commission on Sexual Orientation and the Law, 1994-1995.

**Attorney at Law, Inc.** August 1990 to June 1994. General legal practice with emphasis on business issues. Provided *pro-bono* services to Hawaii Lawyer's Care and the State Certified Arbitration "Lemon Law" Program.

**All-Ways, Inc.** 856 Ilaniwai St., Honolulu, HI 96813

*Vice President*. September 1988 to 1990. Marine canvas and awning manufacturer. Responsible for all corporate legal matters, ranging from personnel labor negotiations and employee benefits to tax issues in financial analysis, and daily operations including international banking and writing contracts.

**District Counsel, Internal Revenue Service**, 300 Ala Moana Blvd., Room 7119, Honolulu, HI 96850.

*Summer Intern*. May 1987 to August 1987. Researched and wrote memos, advisory opinions, answers, and correspondence. Participated in annual trial session.

**Bernice Pauahi Bishop Museum**, P.O. Box 19000-A, Honolulu, HI 96817

*Administrative Assistant* to the Director of Public Relations and Development. December 1983 to July 1985. Set up main database for member and donors. Designed programs for special projects department. Managed office, supervised support staff. Responsible for all phases of gift processing and internal office accounting.

**Harvard Business School**, Soldiers Field Road, Boston, MA 02163. Development Office

*Administrative Assistant*. March 1982 to October 1983. Coordinated office and field activities of three Assistant Directors raising \$6.3 million in the 1982-83 campaign. Frequent contact with more than 500 alumni volunteers.

**WIIUE**, John Hancock Tower, Boston, MA 02116.

*Account Executive*. November 1981 to February 1982. Recruited new accounts, serviced existing, and wrote radio copy accounts for "beautiful music" radio station.

**Tucker, Anthony, & R.L. Day, Inc.** One Beacon Street, Boston, MA 02108.

*Accounting Clerk/Typist*. January 1981 to November 1981. Worked directly under controller and tax accountants of stock brokerage firm. Founded, managed and played on company softball team.

## EDUCATION

**University of Hawaii**, William S. Richardson School of Law, J.D. Degree May, 1988. Admitted to Hawaii State Bar 1988 (#4812), currently inactive.

- ▶ Research Assistant to Professor Randall Roth. 1987-88.
- ▶ Moot Court Board 1987-88; ABA-Law Student Division Rep. 1985-87; Faculty Evaluation Committee, 1985-86; Yearbook Photography Editor, 1986-88.
- ▶ Externships with U.S. Dist. Ct. Chief Judge Harold Fong. Spring 1987, Gerson, Grekin & Wynoff. Spring 1988.
- ▶ American Inn of Court, Aloha Chapter, Student Member 1987.

**East China Institute of Politics and Law**, Shanghai PRC. Summer 1986.

**State University of New York**, Binghamton, NY, B.A. – Psychology, 1980.

**Trent Polytechnic Institute**, Nottingham, England. Summer 1979.

### Continuing Education:

- 2002: Microsoft Access 2000, Advanced and Advanced Relationships.
- 2001: New Developments in ADR, Mediation Center of the Pacific and Alternative Dispute Resolution Section of HSBA; 2001 ADR Odyssey, Federal Mediation and Conciliation Service; Association for Conflict Resolution Conference, Toronto, Ontario, October; 5<sup>th</sup> Annual Policy Consensus Institute State Dispute Resolution Program Meeting; Civil Rights Mediation Training, Hawaii Civil Rights Commission and Mediation Center of the Pacific; Microsoft Access 2000 Application Design;
- 2000: Dealing with Difficult People, Kapiolani Community College; Advanced Facilitation, Mediation Center of the Pacific;
- 1999: The Art of Facilitation, Mediation Center of the Pacific, Americans with Disabilities Act Advanced Mediation Training, Key Bridge Foundation;
- 1996: Hawaii's New Procurement Code. Hawaii CLE;
- 1993: Basic/Advanced Managing the Hearing, American Arbitration Association;
- 1992: Advanced Issues in the Arbitration of Commercial, Real Estate and Personal Injury Disputes with Hawaii Law Update, Hawaii CLE; Hawaii Divorce Law Update, Hawaii CLE, November; Basic Drafting of Living Trusts in Hawaii, NBI, Honolulu; Mediation, American Arbitration Association;
- 1991: Counseling Emerging Companies in Going International Seminar, ABA, New York City; Mediation Training, Mediation Center of the Pacific (Neighborhood Justice Center);
- 1990: Hawaii Excise and Use Tax, NBI, Honolulu;
- 1982: Harvard University Summer School, Grant Writing;
- 1981: Harvard University Summer School, Financial Accounting; H&R Block Basic Tax Course.

## PRESENTATIONS

- 2003: *"Partnerships, Collaborations, Diverse Perspectives? Reaching a Common Agenda,"* Health and Human Services POS Conference, sponsored by the State Procurement Office (SPO), Workshop Leader.
- 2002: Temporary Restraining Order Pilot Project, Association of Family and Conciliation Courts Conference, Panelist; *"Asking Questions to Get Answers,"* Peer Mediation Conference, Workshop Leader.
- 2001: Environmental ADR; Hawaii State Bar Association Conference, Panelist

## PUBLICATIONS

State of Hawaii, Legislative Reference Bureau:

- Learning to Work/Working to Learn – Secondary Education's Dilemma*, 1990
- Telecommuting: The Ride of the Future*, 1991
- The State Satellite Office Program*, 1992
- A Warehouse District for Hawaii?* 1993
- Tax Relief for Natural Disasters*, 1994
- Fighting Battles in Modern American Castles: Condominium Dispute Resolution*, 1996
- Aloha: The Heartbeat of Our Land – Selected Tourism Issues*, 1998
- Medical Fee Schedule Under the Worker's Compensation Law*, 1998
- Undergrounding Public Utility Lines*, 1999.

## AWARDS

- 2002: Friend of the Center from the Mediation Center of the Pacific for support of the Center as a volunteer mediator, planning activities for ADR Month, serving as a panelist for the AFCC conference, leading a workshop at the Peer Mediation Conference and coordinating a series of workshops for the DOE principals on conflict resolution.
- 1987: Bronze Key Award from the American Bar Association

## AFFILIATIONS

- Mediation Center of the Pacific, Mediator since 1991
- Association for Conflict Resolution, Director Hawaii Chapter 2002
- W5 Investment Club, Treasurer 1996-present, President 1993-1994, 2002
- The Contemporary Museum, Docent since 1991, Treasurer, 1996-1998, President 2002,
- Manoa Neighborhood Board No. 7, Secretary, 1984.

## REFERENCES

Furnished upon request.