

# TABLE OF CONTENTS

## INTRODUCTION

### CHAPTER A -- GENERAL

Part 1	Bonneville Purchasing Instructions System
Part 2	Contracting Authority and Responsibilities
Part 3	Standards of Conduct and Business Practices
Part 4	Administrative Matters
Part 5	Privacy and Freedom of Information

### CHAPTER B -- PLANNING, STRATEGY, AND REQUISITIONING

Part 6	Planning, Strategy, and Requisitioning
Part 7	Contract Types and Methods

### CHAPTER C -- SOCIOECONOMIC ISSUES

Part 8	Preference Awards
Part 9	Contracting with Foreign Businesses
Part 10	Labor Laws

### CHAPTER D -- CONTRACTOR SELECTION AND AWARD

Part 11	Solicitation Policies
Part 12	Source Selection and Award
Part 13	Cost Principles and Audit Considerations

### CHAPTER E -- CONTRACT ADMINISTRATION

Part 14	General Contract Administration Policies
Part 15	Environment and Safety
Part 16	Bonds and Insurance
Part 17	Patents, Data and Copyrights
Part 18	Quality Assurance
Part 19	Property Management
Part 20	Contract Termination
Part 21	Protests and Disputes
Part 22	Payment and Taxes

### CHAPTER F -- SPECIAL POLICIES

Part 23	Service Contracts
Part 24	Construction and Demolition Contracts
Part 25	Intergovernmental Contracts
Part 26	Purchase Cards

Index

# **BONNEVILLE PURCHASING INSTRUCTIONS**

## **Table of Contents**

---

Temporary Instructions

Transmittal Instructions

### **APPENDICES**

The following appendices are filed in a separate binder, and are shown here associated with the Chapter only to provide an indication as to the related subject matter.

#### **CHAPTER A -- GENERAL**

Appendix 2-A Certification and Appointment as a BPA Contracting Officer  
Appendix 3-A Standards of Conduct Regarding Purchasing and Assistance  
Appendix 4-A Purchasing and Assistance Management Evaluation and Review  
Appendix 4-B Reserved

#### **CHAPTER B -- PLANNING, STRATEGY, AND REQUISITIONING**

Appendix 6-A Requisitioners' Guide to Preaward Activities

#### **CHAPTER C -- SOCIOECONOMIC ISSUES**

Appendix 8-A Small and Disadvantaged Business Identification Data  
Appendix 8-B Subcontracting Plans  
Appendix 10-A Labor Laws and Procedures

#### **CHAPTER D -- CONTRACTOR SELECTION AND AWARD**

Appendix 12-A How to Submit an Unsolicited Proposal  
Appendix 12-B Reserved  
Appendix 13-A Contract Cost Principles for Commercial Organizations

#### **CHAPTER E -- CONTRACT ADMINISTRATION**

Appendix 14-A Contracting Officer's Technical Representatives' Guide for Contract Administration  
Appendix 19-A Property Management Procedures for Contractors

#### **CHAPTER F -- SPECIAL POLICIES**

Appendix 24-A Reserved

# BONNEVILLE PURCHASING INSTRUCTIONS

## Table of Contents

---

### TEMPORARY INSTRUCTIONS

<b>NUMBER</b>	<b>DATE ISSUED</b>	<b>STATUS</b>
99-1	December 11, 1998	Cancelled September 30, 2002
00-1	August 18, 2000	Cancelled September 30, 2002
03-1	March 12, 2003e	Cancelled September 30, 2004
03-2	September 30, 2003	Cancelled September 30, 2004
06-1	October 28, 2005	Cancelled October 1, 2007
07-1	May 4, 2007	Cancelled October 1, 2007