
A BILL FOR AN ACT

RELATING TO BUSINESS MANAGERS FOR THE DEPARTMENT OF EDUCATION.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

1 SECTION 1. The legislature finds that school, complex, and
2 complex area administrators are responsible for wide-ranging
3 financial assignments, which detract the focus from the
4 curriculum and instruction endeavors of the school, the
5 promotion of student achievement, and the continuous improvement
6 within the complex area. These student-achievement centered
7 initiatives are even more critical with the required academic
8 rigor of the No Child Left Behind Act and with the continued
9 implementation of the department of education strategic plan.

10 The legislature further finds that the weighted student
11 formula represents a method of allocating budgets to schools,
12 based on student needs and school characteristics so available
13 resources are better targeted to support student achievement.
14 The weighted student formula also provides school principals
15 with increased control and flexibility over their school budgets
16 to implement initiatives to improve student achievement.



1 The legislature believes that the increased mandates and
2 responsibilities on school, complex, and complex area
3 administrators requires the assistance of highly-knowledgeable
4 and highly-qualified individuals with business backgrounds to
5 allow schools to efficiently and effectively manage the
6 operational and financial aspects of the school, complex, or
7 complex area.

8 The purposes of business manager positions within the
9 department of education shall be to:

- 10 (1) Provide direct business and financial management
11 assistance and guidance to principals and complex area
12 superintendents in the areas of school-based
13 budgeting;
- 14 (2) Assist principals in developing and implementing
15 weighted student formula financial plans;
- 16 (3) Conduct financial reporting and monitoring;
- 17 (4) Conduct budget versus actual variance analysis;
- 18 (5) Prepare and present financial recommendations to the
19 school and complex area administrators;
- 20 (6) Oversee facilities management, including repair and
21 maintenance and capital improvement projects;



- 1 (7) Understand and provide guidance on procurement
- 2 transactions and laws;
- 3 (8) Implement internal financial controls monitoring,
- 4 following department of education financial
- 5 guidelines, policies, and procedures; and
- 6 (9) Provide overall business administration.

7 The purpose of this Act is to establish fifteen complex
 8 area business manager positions and to appropriate funds for a
 9 business manager position at each school complex area to provide
 10 financial and operational advice and counsel to school, complex,
 11 and complex area administrators and support staff.

12 SECTION 2. Section 302A-604.5, Hawaii Revised Statutes, is
 13 amended to read as follows:

14 "§302A-604.5 ~~[District business and fiscal officers.]~~
 15 Complex area business managers. (a) The department shall
 16 establish ~~[eight]~~ fifteen permanent civil service exempt full-
 17 time equivalent complex area business ~~[and fiscal officer]~~
 18 manager positions; provided that ~~[four]~~ one full-time equivalent
 19 complex area business ~~[and fiscal officer positions]~~ manager
 20 position shall be assigned to ~~[the Oahu school districts, with~~
 21 ~~the remaining positions to be assigned to school complexes based~~
 22 ~~on need;]~~ each of the fifteen complex areas in the department;



1 and provided further that the complex area business [~~and fiscal~~
2 ~~officer;~~] manager:

3 (1) Shall be a highly knowledgeable and qualified
4 individual and have a business and facilities
5 management background;

6 (2) Shall not be subject to the requirements of [+]
7 76 [+]; and

8 (3) Shall not be required to be a certified teacher.

9 (b) [~~Departmental school district business and fiscal~~
10 ~~officers shall be responsible for:~~

11 ~~(1) Coordinating physical plant operations and maintenance~~
12 ~~activities with the departments of education and~~
13 ~~accounting and general services;~~

14 ~~(2) Coordinating the training and selection of school~~
15 ~~custodians; monitoring the performance of school~~
16 ~~custodians in accomplishing minor repairs with funds~~
17 ~~from school level minor repairs and maintenance~~
18 ~~accounts; and overseeing these accounts at the~~
19 ~~direction of school principals;~~

20 ~~(3) Planning for capital improvement projects with the~~
21 ~~department of education;~~



- 1 ~~(4) Ensuring that school facilities comply with the laws~~
- 2 ~~and rules regarding:~~
- 3 ~~(A) The provision of a free appropriate public~~
- 4 ~~education for exceptional children with~~
- 5 ~~disabilities; and~~
- 6 ~~(B) The provision of a free appropriate public~~
- 7 ~~education for qualified students with~~
- 8 ~~disabilities;~~
- 9 ~~(5) Assisting the department, individual schools, and~~
- 10 ~~school complexes in forming partnerships with~~
- 11 ~~community groups, volunteers, and businesses to obtain~~
- 12 ~~donated and discounted repair and maintenance services~~
- 13 ~~and materials; and~~
- 14 ~~(6) Developing, coordinating, overseeing, and~~
- 15 ~~participating in the data collection for the physical~~
- 16 ~~plant analysis report and the maintenance plan for~~
- 17 ~~each school.] Complex area business managers shall~~
- 18 ~~have powers and duties as prescribed by the~~
- 19 ~~department."~~

20 SECTION 3. There is appropriated out of the general

21 revenues of the State of Hawaii the sum of \$, or so

22 much thereof as may be necessary for fiscal year 2007-2008, and



1 the same sum, or so much thereof as may be necessary for fiscal
2 year 2008-2009, for the establishment of 1.0 (FTE) permanent
3 business manager position for each of the fifteen school complex
4 areas to provide financial and operational advice and counsel to
5 school, complex, and complex area administrators and support
6 staff and to perform the functions of managing the business
7 aspects of each school within the complex area.

8 The sums appropriated shall be expended by the department
9 of education for the purposes of this Act.

10 SECTION 4. Statutory material to be repealed is bracketed
11 and stricken. New statutory material is underscored.

12 SECTION 5. This Act shall take effect on July 1, 2007.



Report Title:

DOE; Business Managers; Appropriation

Description:

Repeals the law relating to business district and fiscal officers; establishes fifteen complex area business manager positions; and appropriates funds for a business manager to be hired at each department of education school complex area.
(SD1)

