

Clarification Regarding Appendices 4 & 5 – page 17

SAMHSA/CSAT's RFA for the ATTC Program notes, on page 17, that applicants should attach Appendices 1 through 5. Further clarification regarding Appendices 4 & 5 is provided below:

Appendix 4: Letter to the Single State Authority for Substance Abuse Services (SSA) and, if applicable, Single Point of Contact (SPOC): To help ensure coordination of federally funded projects at the State level, SAMHSA requires applicants to notify the SSA in each State covered by a proposed grant project of their application for grant funds. Moreover, as required by Executive Order 12372, applicants must also notify the SPOCs in any States that participate in the SPOC program.

Applicants for the ATTC Regional Centers should send a letter to the SSA in each State in the region; however, they should include only one letter in Appendix IV. Applicants should include a note at the bottom of this letter, stating "same letter sent to" and followed by a listing of the names and States for the other SSAs in the region. The same procedure should be followed for any SPOC letters required.

Applicants for the National Coordinating Center should send a letter to the SSA only in the State in which their organization is located. If the State in which the applicant for the National Coordinating Center is located participates in the SPOC program, the applicant should send a letter only to the SPOC in their State. No other SSA or SPOC letters are required for applicants for the National Coordinating Center.

Appendix 5: Copy of State or County Strategic Plan: ATTC awardees will be conducting State and regional needs assessments, as well as workforce surveys, as part of their funded activities. Therefore, it is not necessary to send State or county strategic plans with the grant application.