

**INSTRUCTIONS FOR COMPLETING IMPORT/EXPORT DECLARATION, DEA FORM 486**  
**(Also available on-line at [www.deadiversion.usdoj.gov](http://www.deadiversion.usdoj.gov))**

This form is to be used in notifying DEA of all imports, exports, and international transactions (except imports of ephedrine, pseudoephedrine, and phenylpropanolamine for which DEA Form 486a is required) as required by the Controlled Substances Import and Export Act (21 U.S.C. 971). The following instructions supplement the parts of the DEA Form 486 that are not completely self-explanatory. Detailed requirements are found in Title 21 CFR Parts 1300, 1310 and 1313.

**Initial Completion of Form**

Fill in 1a – 5, except for 3d. For imports, fill in information for transferees in 7a – 7c, 8a -8c, and 9a - 9c. If the importer is the end user, fill in 7a with “end user”; leave 7b blank; in 7c write “same as 3c”. Sign at the bottom of page 1 and date. **After your request is successfully processed by DEA, a control number will be issued for this transaction. The control number MUST be used for any action related to this transaction.**

**Completing Form Upon Completion of the Transaction**

Upon completion of the import, export, or international transaction, fill in 3d, Date of Actual Import/Export and Actual Quantity for the entire transaction. For exporters and international transactions, not later than 30 days after the actual date of export or international transaction, complete 6, sign and date. For importers fill in 7d, 8d, and 9d, Name and Quantity of Chemical Actually Imported and Date for each Transferee, as appropriate. Not later than 30 days after the actual date of import, complete, sign, and date 7e, 8e, 9e, Return Declaration, as appropriate. If the entire quantity of chemicals imported is not distributed within 30 days, not later than 30 days after the next distribution is complete, sign, and date whatever portions of 7e, 8e, or 9e were distributed. The importer must file supplemental Return Declarations not later than 30 days from the date of any further distribution until the disposition of all chemicals imported under the import notification have been distributed. Make a copy and mail or fax to DEA.

“**List I chemical**” means the following substances: (1) N-acetylanthranilic acid and its salts (2) Anthranilic acid and its salts (3) Benzaldehyde (4) Benzyl cyanide (5) Ephedrine and its salts, optical isomers, and salts of optical isomers (6) Ergonovine and its salts (7) Ergotamine and its salts (8) Ethylamine and its salts (9) gamma-Butyrolactone (GBL) (10) Hydriodic acid (11) Hypophosphorous acid and its salts, (12) Iodine (13) Isosafrole (14) Methylamine and its salts (15) 3,4-Methylenedioxyphenyl-2-propanone (16) N-Methylephedrine and its salts, optical isomers, and salts of optical isomers (17) N-Methylpseudoephedrine and its salts, optical isomers, and salts of optical isomers (18) N-Phenethyl-4-piperidone (NPP) (19) Nitroethane (20) Norpseudoephedrine and its salts, optical isomers, and salts of optical isomers (21) Phenylacetic acid and its salts and esters (22) Phenylpropanolamine and its salts, optical isomers, and salts of optical isomers (23) Phosphorus (red) (24) Phosphorus (white or yellow) (25) Piperidine and its salts (26) Piperonal (heliotropine) (27) Propionic anhydride (28) Pseudoephedrine and its salts, optical isomers, and salts of optical isomers\* (29) Safrole (See 21 CFR Part 1310 for updated list.)

“**List II chemical**” means the following substances: (1) Acetic anhydride (2) Acetone (3) Benzyl chloride (4) Ethyl ether (5) Hydrochloric acid (6) Hydrogen chloride gas (7) Methyl ethyl ketone (2-Butanone) (8) Methyl isobutyl ketone (9) Potassium permanganate (10) Sulfuric acid (11) Toulene (See 21 CFR Part 1310 for updated list.)

“**Transferee**” means a person/entity to whom an importer or exporter transfers (including sales) a listed chemical.

**Part 1.** The terms “Importer” and “Exporter” include the regulated person who, as the principal party in interest in the import or export transaction, has the power and responsibility for determining and controlling the bringing in or taking out of any chemical listed in 21 CFR 1310.02 that meets or exceeds the threshold quantity found in 21 CFR 1310.04. **If the 15-day advance notification requirement has been waived, the regulated person must check block 1(c).**

The term “Broker” means a legal entity that assists in arranging an international transaction in a listed chemical by (1) negotiating contracts; (2) serving as an agent or intermediary; or (3) fulfilling a formal obligation to complete the transaction by bringing together a buyer and seller, a buyer and transporter, or a seller and transporter, or by receiving any form of compensation for so doing. **Waiver of the 15-day advance notification does not apply to international transactions.**

**Part 2.** The foreign consignor is the supplier of the chemical. The foreign transferee is the foreign person importing the chemical.

**Part 3. EXAMPLES**

Conversion Factors

	<u>Percent</u>	<u>C.F.</u>		<u>Percent</u>	<u>C.F.</u>
Ephedrine HCl	81.92%	0.8192	Pseudoephedrine HCl	81.92%	0.8192
Ephedrine Sulfate	77.12%	0.7712	Pseudoephedrine Sulfate	77.12%	0.7712
Phenylpropanolamine HCL	80.57%	0.8057			

