

ATTEMPTED INSPECTION	An attempted inspection occurs when an authorized person is not available to accompany the inspector and no inspection is conducted. [2.126]
Criteria	<p>An attempted inspection is when:</p> <ul style="list-style-type: none">• the licensee is not available to conduct an inspection• the licensee’s designated person is not available• the licensee is contacted but unable to accompany the inspector• it is inappropriate to conduct an inspection at that time <p>Make sure no one who is authorized to accompany you on the inspection is at the facility. NOTE: The person accompanying you must be an adult, i.e., 18 years of age or older. [2.126b]</p> <p>To determine that no one is available, follow the appropriate measures, such as:</p> <ul style="list-style-type: none">• at a small facility or residence<ul style="list-style-type: none">➤ knock loudly on the door several times➤ call out the person’s name➤ honk your vehicle’s horn several times➤ check around the facility for someone, but do not enter animal buildings or pass through closed gates without prior authorization from the licensee• at a zoo or wild animal park, ask at the gate or ticket window for the licensee or his/her designated person• call the phone number(s) provided by the licensee to contact him/her, his/her spouse or the designated person to determine if he/she can be at the facility within 30 minutes• wait a reasonable amount of time for someone to show up at the facility <p>Do not conduct an inspection of the facility without being accompanied by the licensee or his/her designated adult person.</p>

If you are unable to contact anyone, complete an inspection report as follows:

1st attempted inspection: (See example on page 8.3.4)

- designate as an Attempted Inspection in “Inspection Type” in LARIS
- cite under SECTION 2.126(a)-ACCESS AND INSPECTION OF RECORDS AND PROPERTY
- Type in the narrative that “This is the 1st attempted inspection.”
- cite as described on page 7.3.1 for a new noncompliant item identified
- in the narrative, use the following or a similar citation: On *(date)* at *(time)*, licensee failed to have a responsible adult available to conduct an animal welfare inspection.”
- if appropriate, put your (the inspector’s) voicemail number in the narrative with a statement such as “If your hours of availability have changed, please contact me at *(voicemail guest number)* and leave a message.”
- type in the “Received by” line that the inspection report was sent by regular first class mail
- send the Inspection Report to the licensee/registrant by regular mail

2nd and subsequent consecutive or recurring attempted inspections:

- designate as a REPEAT violation
- cite as described on page 7.3.5 for a repeat noncompliant item
- type in the narrative that “This is the *(number)* attempted inspection.”
- type in the “Received by” line that the inspection report was sent by certified mail and the Certified Mail Receipt number
(see “Delivery of the Inspection Report -Certified Mail” - page 9.2.2 for instructions)
- send the Inspection Report to the licensee/registrant by certified, return receipt mail
- on a separate memo, make a recommendation for an

	<p>enforcement action (see Section 9.3 - Enforcement Actions) Note: Continue to attempt to conduct a routine inspection after recommending an enforcement action.</p>
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United States Department of Agriculture
Animal and Plant Health Inspection Service
Animal Care

INSPECTION REPORT

John & Jane Smith
Smith's Wild Animal Zoo

Customer ID: 9999
Certificate: 99-C-0001

100 Exhibitor Lane
Zooville, MN 55555

SAMPLE

Site: 001

Inspection
Type: Attempted
Date: Aug-01-2003

NARRATIVE

2.126 (a)

ACCESS AND INSPECTION OF RECORDS AND PROPERTY.

An exhibitor shall allow APHIS officials to enter his/her place of business and inspect facilities, property, and animals, and to examine records as necessary to enforce the provisions of the Animal Welfare Act regulations and standards.

On Friday, August 1, 2003, licensees did not have a responsible person available to conduct an animal welfare inspection.

This is the first attempted inspection.

The exhibitor's facility was not able to be inspected for compliance with the Animal Welfare Act regulations and standards and to ensure the health and well-being of the animals

A responsible person must be available to accompany the inspector on an animal welfare inspection.

Correct immediately.



United States Department of Agriculture
Animal and Plant Health Inspection Service
Animal Care

INSPECTION REPORT

Prepared By: _____
USDA-APHIS-ANIMAL CARE

Date: AUG-01-2003

Title: VMO

Inspector ID: 9999

Received By: SENT BY CERTIFIED MAIL _____

Date: AUG-01-2003

Title: RECEIPT # 1000 1000 1000 1000 9999 _____