DURATION AND TERMINATION OF LICENSE

A license is issued for one year and must be renewed annually. Under certain circumstances, a license may become invalid. [2.5(a), 2.12]

Duration

A license shall be valid and effective unless:

- license has been revoked or suspended
- license has expired or been terminated (see below)
- licensee has failed to pay the annual license fee
- license is voluntarily terminated upon written request of the licensee. NOTE: The Voluntary Cancellation of License/Registration sheet may be used (see page 3.8.3).

Fees paid will **not** be refunded if a license is terminated prior to its expiration date.

Termination

A license will be terminated on the anniversary date, if the licensee fails to:

- submit the Application for License Renewal (APHIS Form 7003), and
- pay the required license fees

A license **may be** terminated during the renewal process or at any other time for any reason that an initial license application may be denied as detailed in Section 2.11 of the regulations after a hearing in accordance with the applicable rules of practice. (See page 3.5.4) [2.12]

If a license has been terminated, the licensee must:

- apply for a new license, and
- meet all requirements for a new license

Licenses are issued to a specific person(s) for a specific premise(s) and **do not** transfer upon change of ownership and/or location.

A license which is no longer valid must be surrendered to the appropriate Regional Office. If the license certificate cannot be found, the licensee must provide a written statement so stating to the AC Regional Director.

DURATION OF A REGISTRATION

A registration is issued for three years and must be updated triennially. [2.30(a)]

A registration shall be valid and effective unless it is:

- not updated by completion and filing of a new registration form prior to the anniversary/renewal date
- voluntarily terminated upon written request of the registrant Note: The Voluntary Cancellation of License/Registration sheet may be used (see page 3.8.3).

If a registration has been terminated, the exhibitor must apply for a new registration in order to conduct regulated activities.

3.8.2 ANIMAL CARE