

APD ALERT



Rescinding of Waiver for Use of Purchase Card/Convenience Check to Pay for Telecommunications

Please be advised that the waiver for use of purchase card/convenience checks to pay recurring telecommunication services has been rescinded. Effective immediately, personnel are to use the Telephone Vendor's System (TELE) to pay for all recurring telecommunication services regardless of the dollar amount. Therefore, APD Alert No. 2005-19, Telecom Purchases – Hurricane Katrina, issued September 2005, is hereby cancelled.

Refer to APD Alert No. 2005-4, Prohibition on Using the Purchase Card to Pay for Telecommunications, issued November 2004, for additional guidance. Questions concerning TELE/Telephone & Utilities Maintenance System (TUMS) issues or telecommunications billing issues should be addressed to Brenda Katulski on 301-504-1100 or via email at Brenda.Katulski@ars.usda.gov. Questions pertaining to compliance with this policy and/or purchase card/convenience check issues should be directed to Linda Wilson on 301-504-1733 or via email at Linda.Wilson@ars.usda.gov.

Local Agency Program Coordinators are to forward this APD Alert to cardholders or others as deemed appropriate.

ISSUE DATE: May 2006

APD ALERT NO: 2006-8