

## **BY-LAWS**

### **FEDERAL LABORATORY CONSORTIUM ALUMNI ASSOCIATION**

#### **ARTICLE I. PURPOSE**

- (a) Serve as a forum for retired technology transfer professionals.
- (b) At the request of the Executive Board, National Advisors, Regional Coordinators, and/or laboratory representatives:
  - Provide a team of Technology Transfer professionals with first-hand experience with the FLC to provide regional outreach to industry, government, and academia in support of the FLC national and regional objectives;
  - Provide an added link from local, regional and state organizations and industries to the FLC member laboratories;
  - Assist the FLC in establishing innovative partnerships with industry, government and academia, and in identifying opportunities for Technology Transfer.

#### **ARTICLE II. MEMBERSHIP**

Section 1. To include former laboratory ORTAs, agency representatives and other active FLC participants (associate members, national advisors, university representatives, support contractors). Those individuals previously afforded emeritus status will be solicited for membership in this Association.

Section 2. Annual dues will be \$20 per person, due at the time of each annual meeting.

#### **ARTICLE III. MEETINGS**

Section 1. Meetings will be held once a year in conjunction with the FLC Annual Conference. Other business of the Association will be conducted via e-mail, conference calls and regular mail, as appropriate to the subject.

Section 2. Annual Alumni meetings will be called one month in advance or at the time of the FLC Annual Conference, whichever comes first.

## ARTICLE IV. ELECTIONS

Section 1. Election of a president, president-elect and treasurer/secretary will be held at each annual meeting. These three individuals will comprise the leadership of the Association. Term of officers will be one year.

Section 2. The president of FLC Alumni Association will be an ex-officio member of the FLC Executive Board.

## ARTICLE V. DUTIES OF OFFICERS

Section 1. The president will serve as liaison between the FLC and Alumni Association members. He/she will be responsible for call of business and coordination of logistics and will preside at the annual Alumni meeting.

Section 2. The president-elect will work with the president as required, to ensure continuity in the leadership of the Association, and will serve in the absence of the president.

Section 3. The secretary/treasurer will coordinate the record-keeping needs in cooperation with the FLC Recording Secretary. He/she will coordinate all financial records of the Association as well. The Alumni funds will be maintained by the FLC MSO.

## ARTICLE VI. COMMITTEES

Section 1. Individual members of the Alumni Association will be solicited to serve on each of the FLC standing committees.

Section 2. Ad hoc Association committees will be established as needed.

## ARTICLE VII. FISCAL YEAR

Section 1. The fiscal year of the Association will begin with the annual meeting and continue throughout the following year.

## ARTICLE VIII. AMENDMENTS

Section 1. The by-laws may be amended by a majority vote of those present at any regular meeting of the Association, provided such proposed amendment is submitted to all members of the Association thirty (30) days prior to the date of said meeting.