



City of Albuquerque
P.O. Box 1293 Albuquerque, New Mexico 87103
Parks and Recreation Department

January 15, 2008

It is time to begin scheduling groups to use the City of Albuquerque Swimming Pools for the upcoming 2008 summer season. The times you may choose will be as in years past, 12:30-2:00pm or 2:00-3:30pm. Scheduling at each pool varies, so please indicate the day and time your group would like to come. Some pools can accommodate groups coming two days a week. On the form please indicate if your group would like to come a second day and which day you would prefer. Please keep in mind that not all pools can accommodate this. The total number of children per group will be a maximum of 30. Due to the number of requests we may not be able to accommodate the exact day of the week or the time you prefer, so please fill in the alternate sections.

In order to maintain the safety of your group, **CHILDREN MUST BE ABLE TO STAND ON THE POOL BOTTOM WITH THEIR HEADS ABOVE THE WATER. THE SHALLOW END OF MOST POOLS IS THREE (3) FEET DEEP EXCEPT SIERRA VISTA POOL AND LOS ALTOS WHICH IS FOUR (4) FEET DEEP** We request you have one instructor in the water for every ten (10) children. . **WADING POOLS ARE UNAVAILABLE FOR GROUP USE BECAUSE OF THEIR LIMITED SIZE.** All children must be 6 years of age or older to participate in this program.

Also be advised that children should come dressed ready to swim. This will eliminate the need for watching clothes as opposed to watching children.

Please complete the attached group use form and return it to:
Parks and Recreation Department
1801 4th St. NW
Albuquerque, NM 87102
Fax: 768-5305
Phone: 768-5364
Email: dplewis@cabq.gov

Requests will be accepted starting on Thurs, February 15, 2008. They will be processed in the order they are received, and will be confirmed in writing shortly thereafter. However, if you choose to fax your request, please follow up the next day with a phone call to ensure that the fax was received. Attached is a list of rules and regulations for group use. Should you have any questions, contact our office at 768-5300.

Sincerely,

Aquatics Staff

CITY OF ALBUQUERQUE
PARKS AND RECREATION DEPARTMENT
GROUP USE REQUEST FORM

CENTER NAME: _____

CENTER ADDRESS: _____

CITY/STATE: _____ ZIP: _____

CONTACT PERSON: _____ PHONE: _____

EMAIL: _____ FAX: _____

POOL DESIRED: _____

ALTERNATE POOL DESIRED: _____

DAY DESIRED: Monday Tuesday Wednesday Thursday Friday

Circle one

ALTERNATE DAY DESIRED: Monday Tuesday Wednesday Thursday Friday

Circle one

TIME DESIRED: 12:30-2:00 PM 2:00-3:30PM

Circle one

ALTERNATE DAY DESIRED: 12:30-2:00PM 2:00-3:30PM

Circle one

NUMBER ATTENDING: (Not to exceed 30) _____

NUMBER OF GROUP LEADERS ATTENDING: _____

BEGINNING DATES OF VISITS: _____

ENDING DATES OF VISITS: _____

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RULES AND REGULATIONS
FOR GROUP USE OF CITY POOLS

- Adequate supervision is required. One leader per 10 children. Supervisors need to be in the water with the group to assist with supervision.
- Have your group line up in single file so that the pool cashier can make an accurate count of all the participants in the group.
- Make an accurate count of the group before entering and before exiting the facility.
- Have money collected from the group before coming to the pool and present it to the cashier upon arriving.
- Brief the individuals in your group of all the pool regulations.
- Provide the cashier with the name of the person in charge of the group, as well as the site and phone number.
- **ARRIVE AND DEPART ON TIME AND ONLY AS SCHEDULED.**
- Inform the pool in advance if you plan to cancel.
- Problems should be referred to the Pool Supervisor or Head Guard.
- Groups **MAY NOT** utilize wading pools due to the limited size.
- Bring children dressed to swim.

Please see our web site at www.cabq.gov/recreation.

POOL RULES

1. WALK, DO NOT RUN
2. Shower before entering the pool.
3. Keep food in designated areas and out of the locker rooms.
4. Only swimming attire allowed.
5. Only one person at a time on the diving boards or ladders.
6. No diving from the side of the pool.
7. No swimming in the diving pools.
8. No smoking in the pool area, locker rooms, or office.
9. No glass containers.
10. Only soft inflatable balls allowed. No hard balls.
11. Floatation devices are allowed in the pool area only when attendance and pool space allows **.AN ADULT MUST BE IN THE WATER AND WITHIN ARMS DISTANCE OF THE INDIVIDUAL IN ANY FLOTATION DEVICE**
12. A child must be able to stand on the bottom safely.
13. **OBEY LIFEGUARDS!**