



**National Nuclear Security Administration**  
Sandia Site Office  
P.O. Box 5400  
Albuquerque, New Mexico 87185-5400



**OCT 22 2003**

MEMORANDUM FOR: David Palmer, Director of Purchasing, SNL/NM,  
Org 10200, MS 0203

FROM: JoAnn Wright, Contracting Officer *JoAnn Wright*

SUBJECT: Authorization to use Federal Supply Sources,  
Contract No. DE-AC-04-94AL85000

Placement of orders pursuant to this authorization is subject to the requirements and limitations of Management & Operation (M&O) Contract No. DE-AC04-94AL85000 and shall be issued in accordance with the procedures found at 41CFR101-26, as applicable. Any supplies or services obtained shall be used solely in performance of the referenced contract.

Effective immediately, and continuing through September 30, 2008, you are authorized, in accordance with the policies, procedures, and regulations listed herein, to procure supplies and services available from government sources of supply as follows:

1. Excess Personal Property: Procurements of excess personal property items available to the Department of Energy (DOE)/National Nuclear Security Administration (NNSA) and its cost-type contractors shall be made in accordance with the policies and procedures set forth herein and in accordance with Federal Acquisition Regulation (FAR) 8.1 and Department of Energy Acquisition Regulation (DEAR) 951.1, as applicable.
2. Federal Penal and Correctional Institutions (Federal Prison Industries, Inc.) and Items in the Schedule of Blind-Made Products: Procurement from these sources of supply shall be in accordance with the policies and procedures set forth herein and in accordance with FAR 8.6 and 8.7 and DEAR 951.1.
3. Government Support Agency (GSA) Supply Sources
  - a. Orders for GSA Stores Stock: Ordering shall be in accordance with the policies and procedures set forth herein and FAR 52.251-1 and DEAR 951.1. Your mailing address and your assigned GSA Activity Address code (AAC) for the appropriate shipping address shall also be used when ordering. The GSA assigned AAC for your operation and your mailing addresses are attached.
  - b. Orders Placed Under Federal Supply Schedule (FSS) Contracts: Orders shall be placed in accordance with the provisions of FAR Part 8.4, the applicable FSS, and this letter of authorization. Each order shall contain the following statement:

"This order is placed under written authorization from the DOE/NNSA Sandia Site Office (SSO) dated OCT 22 2003. In the event of any inconsistency between the terms and conditions of this order and those of your FSS contract, the latter will govern. Title to any property purchased hereunder shall vest directly in the government at the time of acceptance."

4. Other Government Agencies:

- a. All initial (excludes amendments/modifications) orders to government agencies, other than those referred to in paragraphs 2 and 3 above, must be submitted to the Contracting Officer at the SSO for approval prior to issuance to comply with Economy Act requirements. If the order is to be incrementally funded, the initial order must define the scope of effort and include an associated ceiling (not-to-exceed) amount. All orders shall include the statement below.

Sandia Corporation is acting on behalf of and as agent for DOE/NNSA with respect to the expenditure of government funds, pursuant to written authorization of the DOE/NNSA Sandia Site Office, dated OCT 22 2003."

- b. Department of Defense (DOD): Requisitions or purchase orders shall be submitted by you directly to the DOD supply source, unless otherwise specified.

- (1) Requisitions submitted to Defense Supply Centers, such as the Defense Fuel Supply Center, shall include the following statement:

"The consignee of the supplies and materials requisitioned herein is acting on behalf of DOE/NNSA with respect to the expenditure of government funds."

- (2) Orders submitted directly to DOD contractors will contain the following statement:

"This order is placed pursuant to written authorization from the DOE/NNSA Sandia Site Office, dated OCT 22 2003."

This letter should be cited as authority for all purchases from the above-mentioned sources subsequent to your receipt hereof, and this letter supersedes authorizations previously issued to you for these purposes.

Attachment

cc w/attachment:  
Administrative Services Division  
National Bureau of Standards  
Washington, DC 20008

Christine Gibson, NNSA/SC/MSSD/ASD/AL

## SNL Activity Address Code List

| AAC NUMBER | DOE OFFICE OR CONTRACTOR NAME       | AAC MAILING   | AAC FREIGHT   | AAC BILLING   | CONTRACT NUMBER | OFFICE TYPE | SPECIAL REMARKS  |
|------------|-------------------------------------|---|---|---|-----------------|-------------|------------------|
| 897542     | Sandia National Labs                | Technical Library MS 0899<br>1515 Eubank SE Alb. NM,<br>87123                       | SAME AS MAIL  | P. O. Box 5820<br>Alb. NM, 87185  | AC04-94AL85000  | SSO-M&O     | DLA Use<br>Only  |
| 897550     | Sandia National Labs<br>(AL)        | Bldg 6585 room 2905,<br>1515<br>Eubank Blvd SE, Bldg 957,<br>Albuquerque, NM, 87123 | SAME AS MAIL  | MS 1138, Alb.<br>NM, 87185  | AC04-94AL85000  | SSO-M&O     | NIMA Use<br>Only |
| 898355     | Sandia National Labs<br>(AL)        | Payment Processing Dept<br>10504, P. O. Box 5130<br>Albuquerque, NM, 87185-<br>0154 | Receiving Team, Bldg 957<br>1515 Eubank Blvd SE,<br>Albuquerque, NM, 87123          | SAME AS MAIL  | AC04-94AL85000  | SSO-M&O     |                  |
| 898376     | Sandia National Labs<br>(AL)        | Nuclear/GEN Material P.O.<br>Box 5800, Storage Team<br>7617-4, Alb. NM, 87185       | 6000 Igloo Receiving Area<br>MS 1118, 1515 Eubank Blvd<br>SE, Alb. NM, 87123        | SAME AS MAIL  | AC04-94AL85000  | SSO-M&O     |                  |
| 899105     | Sandia National Labs<br>(Livermore) | Property Management Dept<br>8532, P. O. Box 969<br>Livermore, CA, 94550             | Receiving Team Bldg 928,<br>7011 East Ave, Mark for<br>Stores, Livermore, CA, 94550 | SAME AS MAIL  | AC04-94AL85000  | SSO-M&O     |                  |
| 899106     | Sandia National Labs<br>(Livermore) | Property Management Dept<br>8532, P. O. Box 969<br>Livermore, CA, 94550             | Receiving Team Bldg 928,<br>7011 East Ave, Mark for<br>Stores, Livermore, CA, 94550 | SAME AS MAIL  | AC04-94AL85000  | SSO-M&O     |                  |
| 899107     | Sandia National Labs<br>(Livermore) | Property Management Dept<br>8532, P. O. Box 969<br>Livermore, CA, 94550             | Receiving Team Bldg 928,<br>7011 East Ave, Mark for<br>Stores, Livermore, CA, 94550 | SAME AS MAIL  | AC04-94AL85000  | SSO-M&O     |                  |
| 899321     | Sandia National Labs<br>(Tonopah)   | P. O. Box 871, Tonopah<br>Nevada, 89049   | Tonopah Test Range, Sandia<br>Receiving Warehouse,<br>Tonopah, NV 89049             | Property<br>Management Dept<br>8532, P. O. Box 969<br>Livermore, CA,<br>94550 | AC04-94AL85000  | SSO-M&O     |                  |