PROGRAM INFORMATION SHEET - PAGE ONE

1. Applicant Information

a. Legal Name (5a from Face Sheet): _____

b. Organizational Unit (if different from Legal Name): _____

c. Organizational Unit Address

Street1: _____   Street2: _____

City: _____   County: _____

State: _____   Zip+4/Postal Code: _____

d. Web Address: **http://** _____

e. Type of Institution (check one):

- ❑ Academic Library
- ❑ Aquarium
- ❑ Arboretum/Botanical garden
- ❑ Art Museum
- ❑ Children's/Youth Museum
- ❑ Community College
- ❑ Four-year College
- ❑ General Museum*
- ❑ Graduate School of Library and Information Science
- ❑ Historic House/Site
- ❑ Historically Black College or University
- ❑ History Museum

- ❑ Library Association
- ❑ Library Consortium
- ❑ Museum Library
- ❑ Museum Services Organization/ Association
- ❑ Native American Tribe/Native Hawaiian Organization
- ❑ Natural History /Anthropology Museum
- ❑ Nature Center
- ❑ Planetarium
- ❑ Public Library
- ❑ Research Library/Archives

- ❑ School Library, or School District applying on behalf of a School Library or Libraries
- ❑ Science/Technology Museum
- ❑ Special Library
- ❑ Specialized Museum**
- ❑ State Library
- ❑ State Museum Agency
- ❑ State Museum Library
- ❑ Zoo
- ❑ Institution of higher education other than listed above
- ❑ Other, please specify:
  _____

*A museum with collections representing two or more disciplines equally (e.g., art and history)

**A museum with collections limited to one narrowly defined discipline (e.g., textiles, stamps, maritime, ethnic group)

2. Grant Program or Grant Program Category

- ❑ **a. 21st Century Museum Professionals**

  b. Conservation Project Support
- ❑ General Conservation Survey
- ❑ Detailed Conservation Survey
- ❑ Environmental Survey
- ❑ Environmental Improvements
- ❑ Treatment
- ❑ Training
- ❑ with Education Component

  c. Laura Bush 21st Century Librarian Program
- ❑ Master's-level Programs
- ❑ Doctoral-level Programs
- ❑ Pre-professional Programs
- ❑ Research (early career development)
- ❑ Research (other than early career development)
- ❑ Continuing Education
- ❑ Programs to Build Institutional Capacity

- ❑ **d. Museum Grants for African American History and Culture**

  e. Museums for America
- ❑ Engaging Communities
- ❑ Building Institutional Capacity
- ❑ Collections Stewardship

  f. National Leadership Grants
  Select Museum or Library:
- ❑ Museum
- ❑ Library
  Select Grant Category:
- ❑ Advancing Digital Resources
- ❑ Demonstration
- ❑ Library Museum Collaboration
- ❑ Research

  g. Native American/Native Hawaiian Library Services
- ❑ Basic Grant only
- ❑ Basic Grant with Education/ Assessment Option
- ❑ Enhancement Grant
- ❑ Native Hawaiian Library Services

  h. Native American/Native Hawaiian Museum Services
- ❑ Programming
- ❑ Professional Development
- ❑ Enhancement of Museum Services

- ❑ **i. Connecting to Collections: Statewide Planning Grants**

3. Request Information

a. IMLS funds requested: _____   b. Cost share amount: _____

4. Museum Profile (Museum Applicants only)

a. Is the institution either a unit of state or local government or a private not-for-profit organization that has tax-exempt status under the Internal Revenue Code and that is organized on a permanent basis for essentially educational or aesthetic purposes?   ❑ Yes   ❑ No

b. Does the institution own or use tangible objects, whether animate or inanimate?   ❑ Yes   ❑ No

c. Does the institution care for tangible objects, whether animate or inanimate?   ❑ Yes   ❑ No

d. Are these objects exhibited by the institution to the general public on a regular basis through facilities the institution owns or operates?   ❑ Yes   ❑ No

e. Is the institution open and exhibiting tangible objects to the general public at least 120 days a year through facilities the institution owns or operates?   ❑ Yes   ❑ No

    Institution's attendance for the 12-month period prior to the application: Onsite: _____   Offsite: _____

    Year the institution was first open and exhibiting to the public: _____

    Total number of days the institution was open to the public for the 12-month period prior to application: _____

f. Does the institution employ at least one professional staff member, or the full-time equivalent, whether paid or unpaid, who is primarily engaged in the acquisition, care, or exhibition to the public of tangible objects owned or used by the institution?   ❑ Yes   ❑ No

    Number of full-time paid institution staff: _____   Number of full-time unpaid institution staff: _____

    Number of part-time paid institution staff: _____   Number of part-time unpaid institution staff: _____

g.

Fiscal year	Revenue/ Support income	Expenses/ Outlays	Budget deficit (if applicable)*	Budget surplus (if applicable)*
Most recently completed FY _____				
Second most recently completed FY _____				

    *If Institution has a budget deficit or surplus for either of the two most recently completed fiscal years, please explain the circumstances of this deficit or surplus in the Text Responses section of the application.

5. Project Partners

In the space below, please list the names of any organizations that are official partners in the project. All official partners must include a completed Partnership Statement Form in this application package.

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6. Native Hawaiian Organization Eligibility (Native American/Native Hawaiian Programs only)

Is the institution an eligible not-for-profit organization that primarily serves and represents Native Hawaiians (as defined in Title 20 U.S.C. Section 7517; if yes, see Proof of Eligibility requirements)?   ❑ Yes   ❑ No

7. Institutional Profile (Native American Library Services Grants only)

a. Number of hours per week the library collection is accessible to patrons: _____

b. Number of staff dedicated full-time to library operations: _____

c. Number of staff with part-time library duties: _____

d. Number of holdings (books, journals, media): _____

e. Number of circulation transactions per year: _____

f. Does library staff have access to the Internet? ❑ Yes ❑ No

g. Does the library provide public access to the Internet? ❑ Yes ❑ No

h. Amount of operating budget for library services in most recently completed fiscal year: $_____

i. Identify which of the following activities will be supported by grant funds (check all that apply):
❑ Expand services for learning and access to information and educational resources.
❑ Develop library services that provide all users with access to information.
❑ Provide electronic and other linkages between and among all types of libraries.
❑ Develop public and private partnerships with other agencies and community-based organizations.
❑ Target library services to help increase the access and the ability to use information resources for individuals of diverse backgrounds, with disabilities, or with limited functional literacy or information skills.
❑ Target library and information services to help increase the access and the ability to use information resources for persons having difficulty using a library, and for underserved urban and rural communities.

j. Maintenance of Effort (check the appropriate response):
❑ FY 2007 expenditures will equal or exceed previous 12 month grant period. Maintenance of effort is assured.
❑ FY 2007 expenditures will not equal or exceed previous 12 month expenditure. Maintenance of effort is not assured.
❑ Maintenance of effort does not apply.

8. Collection and Material Information (Conservation Project Support Grants only)

a. Type of Collection
❑ Nonliving ❑ Natural History/Anthropology
❑ Animals, living ❑ Plants, living

b. Types of Materials. Use a scale from 1 (primarily affected) to 4 (minimally affected) to show which collection types are primarily affected by the project:

____ aeronautics, space/airplanes	____ horological (clocks)	____ photography, negatives
____ animals, live	____ landscape features, constructed	____ photography, prints
____ animals, preserved	____ machinery	____ physical science projects
____ anthropologic, ethnographic	____ maritime, historic ships	____ plants, live
____ archaeological	____ medals	____ plants, preserved
____ books	____ medical, dental, health, pharmacological	____ sculpture, indoor
____ ceramics, glass, metals, plastics	____ military, including weapons	____ sculpture, outdoor
____ documents, manuscripts	____ motion picture, audiovisual	____ textiles and costumes
____ furniture/wooden objects	____ musical instruments	____ tools
____ geological, mineral, paleontological	____ numismatics (money)	____ toys and dolls
____ historic buildings	____ paintings	____ transportation, excluding airplanes
____ historic sites	____ philatelic (stamps)	____ works of art on paper