



Suggested Reading List

Foreign Service Officers must be well-informed and knowledgeable across many disciplines: current world and national affairs, economics, history, public affairs, and management, among others. And, since Foreign Service Officers represent the United States to the world, they must also possess an insightful understanding of American society and culture. This breadth of knowledge is usually gathered gradually over time. The best foundation is a solid education and a personal life-habit of reading, learning, and expanding one's understanding of the world.

Given this breadth, it is difficult to provide a definitive reading list that will prepare a person for the Foreign Service selection process, and for a Foreign Service career. Nonetheless, the reading list below illustrates the kinds of books and readings that can set you in the right direction.

Current Affairs

U.S. News and World Report, The Economist, Time, Newsweek.

A major daily newspaper such as The Wall Street Journal, New York Times, Washington Post, Los Angeles Times

Journals such as Foreign Affairs and Foreign Policy, The New York Review of Books

English Language Usage

Strunk, W., Jr. and White, E.B. The Elements of Style, 4th ed. Boston: Allyn & Bacon, 1999. ISBN 020530902X

Chicago Manual of Style: The Essential Guide for Writers, Editors, and Publishers, 15th ed.

Chicago: University of Chicago Press, 2003. ISBN 0226104036

United States (culture, foreign policy, history, politics)

Davidson, J.W., et al. Nation of Nations: A Narrative History of the American Republic, 5th ed. Boston: McGraw-Hill, 2004. ISBN 0072870982

Feagin, J.R. and Feagin, C.B. Racial and Ethnic Relations. 7th ed. Upper Saddle River, NJ: Prentice Hall, 2003. ISBN 0130995339

Hirsch E.D, Kett, J.F., and Trefil, J. The New Dictionary of Cultural Literacy. 3rd ed. Boston: Houghton-Mifflin, 2002. ISBN 0618226478

Norton, M.B., et al. A People and a Nation: A History of the United States, 7th ed. Boston: Houghton Mifflin, 2005. ISBN 0618375899

Rosati, J. The Politics of United States Foreign Policy. 3rd ed. Belmont, CA : Wadsworth/Thomson Learning, 2004. ISBN 0155058843

Woloch, N. Women and the American Experience, 4th ed. Boston: McGraw-Hill, 2006. ISBN 0072932848

World History and Geography

Atlas of the World, 12th ed. New York: Oxford University Press, 2004. ISBN 0195221478

Craig, A.M., et al. The Heritage of World Civilizations, 7th ed., combined vol. Upper Saddle River, NJ: Pearson Prentice Hall, 2006. ISBN 0131926233

Diamond, Jared. Guns, Germs and Steel. Publisher: W. W. Norton & Company (April 1, 1999) Language: English ISBN-10: 0393317552 ISBN-13: 978-0393317558

Gilbert, Martin. The History of the Twentieth Century. (Harper, Collins Publisher, 2002)

Area Studies

Bose, Sugata and Ayesha Jalal. Modern South Asia: History, Culture and Political Economy (Routledge, 2004)

Steve Coll, Ghost Wars: The Secret History of the CIA, Afghanistan, and bin Laden, From the Soviet Invasion to September 10, 2001. New York: Penguin Press, 2004

Fromkin, David. A Peace to End All Peace. (Owl Books, 2001)

Gordon, April A, and Gordon, Donald L. Understanding Contemporary Africa,(3rd ed. Boulder, CO: Lynne Reinner Publishers, Inc., 2001. ISBN 1-55587-850-4)

Judt, T., Postwar: A History of Europe Since 1945. Penguin Press HC, 2005. ISBN 139781594200656

Kepel, Gilles. The War for Muslim Minds: Islam and the West. (Belknap Press, 2006)

Oberdorfer, Don. The Two Koreas. (Basic Books, 2002)

Pomfret, John. Chinese Lessons. (Henry Holt & Company, 2006)

Rosefielde, Steven and Stefan Hedlund, Russia After 1984: Wrestling with Westernization (New York: Cambridge University Press, 2007)

Rumer, B. and Zhukov, S. Central Asia: The Challenges of Independence. Armonk, NY: M. E. Sharpe, 1998. ISBN 0765602547

Skidmore, T.E. and Smith, P.H. Modern Latin America. 6th ed. New York: Oxford University Press, 2005. ISBN 0195170121

Sutter, Robert. China's Rise in Asia: Promises and Perils. (Rowman and Littlefield, 2005)

Yahuda, Michael. The International Politics of the Asia Pacific: Since 1945. (2nd edition, Routledge, 2004)

Consular and Immigration

David A. Martin (Editor), Peter H. Schuck (Editor). Immigration Stories. Publisher: Foundation Press (August 5, 2005) ISBN-10: 158778873X. ISBN-13: 978-1587788734

Motomura, Hiroshi. Americans in Waiting, The Lost Story of Immigration and Citizenship in the United States, Oxford University Press, Inc. 2006. ISBN-13 978-0-19-516345-2; ISBN 0-19-516345-1

Reischauer, Edwin O. and Jansen, Marius B. The Japanese Today: Change and Continuity, Belknap Press of Harvard University Press 2003. ISBN 0-674-47184-9

Salyer, Lucy. Laws Harsh as Tigers: Chinese Immigrants and the Shaping of Modern Immigration Law Studies in Legal History). Publisher: University of N. Carolina Press. November 1, 1995. ISBN-10: 0807845302. ISBN-13: 978-0807845301

Economics and Public Policy

Hall, R.E. and Papell, D.H. Macroeconomics: economic growth, fluctuations, and policy. 6th ed. New York: W.W. Norton, 2005. ISBN 0393975150

Mankiw, G. Principles of Microeconomics, 4th ed. Mason, OH : Thomson South-Western, 2006. ISBN 0324319169

Rushefsky, M.E. Public Policy in the United States: At the Dawn of the Twenty-First Century, 3rd ed. Armonk, N.Y.: M.E. Sharpe, 2002. ISBN 076560647X

Shultz, G.P. and Dam, K.W. Economic Policy Beyond the Headlines, 2nd ed. Chicago: University of Chicago Press, 1998. ISBN: 0226755991

Management and Human Behavior

Gladwell, Malcolm. Blink: The Power of Thinking Without Thinking. Publisher: Back Bay Books; Reprint edition (April 1, 2007). Language: English. ISBN-10: 0316010669. ISBN-13: 978-0316010665

Griffin, R.W. Fundamentals of Management: Core Concepts and Applications, 4th ed. Boston: Houghton Mifflin Co., 2005. ISBN 0618472428

Moorhead, G. and Griffin, R.W. Organizational Behavior: Managing People and Organizations, 8th ed. Boston: Houghton Mifflin Co. 2007. ISBN 0618611584

Schneider, S., and Barsoux, J., *Managing Across Cultures*, 2nd ed. Harlow, England; New York : Financial Times Prentice Hall, 2003. ISBN 027364663X

Twomey, D.P. *Employment Discrimination Law: A Manager's Guide : Text & Cases*. 6th ed. Mason, OH : Thomson/South-Western, 2005. ISBN 0324271301

Public Affairs and the Media

Dominick, J.R. *The Dynamics of Mass Communication: Media in the Digital Age*, 9th ed. Boston: McGraw-Hill, 2007. ISBN 0073126675. (pre-publication information)

Morrison, T., and Conaway, W. A. *Kiss, Bow, or Shake Hands*. 2nd ed. Avon, MA: Adams Media, 2006. ISBN 1593373686

Osborn, M., and Osborn, S. *Public Speaking*, 7th ed. Boston: Houghton Mifflin, 2006. ISBN 0618531955

Samovar, L.A. Porter R.E., and McDaniel, E.R. eds. *Intercultural Communication: A reader*, 11th ed. Belmont, CA: Thomson/Wadsworth, 2006. ISBN 0534644406

Computer Applications

Faigley, L. *The Longman Guide to the Web*, Longman, 2000. ISBN: 0321067304

Parson, J. J., and Oja, D. *New Perspectives on Computer Concepts: Comprehensive*. 8th ed. Boston, Mass.: Thomson/Course Technology, 2006. ISBN: 0619267658