

Procurement & Property Division Policy Memorandum

Subject: Acquisition Performance Measurement Program			Number:
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Background

AGAR Advisory Number 29, entitled "Acquisition Performance Measurement Program", dated July 13, 2000, superseded AGAR Advisories 18 and 18A and replaces the old Procurement Performance Measures system. The AGAR Advisory established the Acquisition Performance Measurement Program which will be used USDA-wide to measure progress in improving performance relating to quality, timeliness, productivity, and price. This policy memorandum provides an introduction of the new performance measures, objectives, measures, and data sources.

New Acquisition Performance Measures

Currently, fiscal year 2001 goals have not been provided by the Department. However, REE agencies will comply with the following performance measures:

Performance Measures	Objectives	Measures	Data Source(s)	FY 2001 Goals
Purchase Card	Increase the use of purchase cards under the simplified acquisition threshold to reduce transactional administrative costs and processing time	1 - % of micro-purchase actions (actions \$2,500 or less) using purchasing cards 2 - % of simplified acquisition actions of \$25,000 or less using purchase cards	USDA Reporting System (SF-281 and SF-279) and Purchase Card Management System	Have not been established by Department

Purchase Card	Increase the use of purchase cards under the simplified acquisition threshold to reduce transactional administrative costs and processing time	1 - % of micro-purchase actions (actions \$2,500 or less) using purchasing cards 2 - % of simplified acquisition actions of \$25,000 or less using purchase cards	USDA Reporting System (SF-281 and SF-279) and Purchase Card Management System	Have not been established by Department
Competition	Make maximum use of competitive procedures to obtain best value and promote fairness	1 - % of contract dollars over \$25,000 that are competed 2 - % of contract actions over \$25,000 that are competed	USDA Reporting System (SF-281 and SF-279)	Have not been established by Department
Commercial Items	Increase the use of commercial products and services	1 - % of total dollars obligated for commercial items 2 - % of total actions for commercial items	USDA Reporting System (SF-281 and SF-279)	Have not been established by Department
Small Business Goals - Ensure that a fair proportion of the total purchases, contracts, and subcontracts for goods and services for the Government are placed with small business enterprises	Policies and procedures for establishing procurement preference program goals and monitoring achievements are set forth in Departmental Regulation (DR) 5090-2	See DR 5090-2 & P&P No. 210.8	USDA OSDBU Report	See DR 5090-2 & P&P No. 210.8
Performance Based Service Contracts (PBSC)	Increase the use of PBSC to acquire best value services	1 - % of total eligible service contracting dollars obligated using PBSC 2 - % of total eligible service contract actions using PBSC	USDA Reporting System (SF-281 and SF-279)	10% Have not been established by Department

Education and Training	Provide the acquisition workforce with sufficient education and training to enable it to capably provide business leadership	1 - % of acquisition employees (1102's and 1105's) meeting education requirements as defined by the Clinger Cohen Act 2 - % of acquisition employees meeting mandatory training requirements as defined in DR 5001-1	Reports and information submitted in accordance with DR-5001-1	Have not been established by Department
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Actions and Reports

Currently, there are no actions or reports required by the Office of Procurement and Property Management, USDA in response to the above acquisition performance measurements. To obtain additional information regarding the Acquisition Performance Measurement Program, visit the following website:

<http://www.usda.gov/da/procure/agarad29.htm>

PPD Point of Contact

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Approved:

_____/s/
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