

OFFICE OF THE CIRCUIT EXECUTIVE

UNITED STATES COURT OF APPEALS

FOR THE SIXTH CIRCUIT

503 POTTER STEWART U.S. COURTHOUSE

100 EAST FIFTH STREET

CINCINNATI, OHIO 45202-3988

CLARENCE MADDOX  
Circuit Executive

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**POSITION:** Architect/Project Manager  
**CLASSIFICATION & SALARY RANGE:** CL 28-29 \$47,688-\$92,165  
**CLOSING DATE:** July 25, 2008 (or until filled)  
**LOCATION:** Cincinnati, Ohio

**VACANCY ANNOUNCEMENT**

The U.S. Court of Appeals for the Sixth Circuit, Office of the Circuit Executive, is accepting applications to fill a permanent full-time position vacancy of **Architect/Project Manager**. The Office of the Circuit Executive provides support to the United States Court of Appeals and, on behalf of the circuit judicial council, to federal court units in Michigan, Ohio, Kentucky, and Tennessee.

**POSITION OVERVIEW:** The incumbent provides services within the Sixth Circuit related to all aspects of space planning, construction and post occupancy troubleshooting for projects ranging from minor renovation projects to the construction of new courthouses. The incumbent is responsible for handling multiple space planning, design, and construction projects of varying scope and scale simultaneously.

**QUALIFICATIONS:** A degree in architecture received from an accredited college or university and a minimum of five years of progressively responsible working experience in the architectural, interior design, and/or construction disciplines is required. Substantial experience gained in a government or commercial organization or setting is preferred. The successful applicant also must possess and demonstrate strong organizational and interpersonal skills, present a professional image and demeanor, and exercise appropriate discretion in dealing with confidential information.

**APPLICATION PROCEDURE:** A complete position description is available on the Sixth Circuit Court of Appeals website. Candidates should submit a letter of application and a detailed resume to the address below. Interviews will be scheduled as qualified candidates are identified. **The position will remain open until filled.**

c/o **Architect/Project Manager Position  
Office of the Circuit Executive  
503 Potter Stewart U.S. Courthouse  
100 E. Fifth Street  
Cincinnati, Ohio 45202**

Applications may also be submitted via email to: CA06-Applications@ca6.uscourts.gov. **Only documents submitted in PDF will be considered.**

**THE SIXTH CIRCUIT COURT OF APPEALS IS AN EQUAL OPPORTUNITY  
EMPLOYER**