

FEDERAL ENERGY REGULATORY COMMISSION
WASHINGTON, D.C. 20426

February 9, 2007

Dear FERC Form No. 715 Respondent:

It is time to prepare and submit your annual electric transmitting utility's FERC Form No. 715 "Annual Transmission Planning and Evaluation Report" (Form 715). The Form 715 is a mandatory filing under Sections 213(b), 307(a) and 311 of the Federal Power Act and 18 CFR § 141.300 of the Commission's regulations.

The Form 715 for 2007 must be submitted by each transmitting utility, as defined in § 3(23) of the Federal Power Act, that operates integrated (that is, non-radial) transmission facilities at or above 100 kilovolts. For your convenience, an overview and instructions for filing the Form 715 are located on the FERC website at: <http://www.ferc.gov/docs-filing/eforms/form-715/instructions.asp>

Filings must be submitted to the Commission on or before April 1, 2007. A cover letter which includes a contact name, telephone number, mailing address and e-mail address must be sent with the required information and CDs/DVDs/diskettes to:

Federal Energy Regulatory Commission
Secretary of the Commission
FERC Form No. 715
888 First Street, N.E.
Washington, D.C. 20426

In 2004, a new filing method was used on a trial basis that eliminated the need to file paper copies. This option is again available this year. For a paperless filing, you must submit all of the information on CD/DVD/diskette to the Secretary's Office at the above address, including all maps and system diagrams.

When submitting your data on CD/DVD/diskette please store all relevant information for each part of the form in separate folders named part 1, part 2, etc. Please use descriptive names for the files that reflect the contents therein.

This year, submit only the original; no copies are needed. If you are submitting in the paperless method, only the CD/DVD/diskette and signed transmittal letter is to be filed.

Due to CDs/DVDs/diskettes being damaged by going through thermo security procedures at the U.S. Postal Service regular mail system, please send your filing via Federal Express, Airbourne, United Parcel Service or some other courier mail delivery service.

All of the Part 3, Utility Maps and Diagrams, must be submitted in their entirety, whether or not the data has changed from the previous year. In addition, all electronic maps and drawings must be vector graphics files. This means that text within the map or diagram is searchable. Most, if not all, software used today to develop maps and drawings will generate a vector rendition of the drawing. If there are any questions about this requirement, please contact Casey Nutsch at (202) 502-8426 or e-mail: form715@ferc.gov.

Filers must submit the most current regional or sub regional input data to solved power flow base cases that the transmitting utility would ordinarily use as the starting point for its transmission planning studies or, where these data are unavailable from a regional organization, submit such data itself. Please provide a written explanation if your solved power flow base cases have voltage or equipment violations (transformer rating violations, line rating violations, or generator limit violations). Don't forget the required data dictionary that lists the full or actual names for each abbreviated bus or terminal name used in your power flow data. Energy Information Administration codes must be included for each generating plant referenced. For your convenience, these codes have been posted on the FERC website <http://www.ferc.gov/docs-filing/eforms/form-715/eia-plant-codes.xls>. If you need a code for a plant not listed please contact Kenny McClevey (202) 287-1732, e-mail: kenneth.mcclevey@eia.doe.gov or Glenn McGrath (202) 287-1745, e-mail: glenn.mcgrath@eia.doe.gov, for the code.

The following shows each part of the Form 715 and the Commission's preferred submission format.

Part 1: The Commission prefers this part be submitted electronically; although, the transmittal letter must be submitted as paper and signed by the approving official.

Part 2: This part must be submitted electronically; must submit a data dictionary

Part 3: The Commission prefers this part be submitted electronically and that maps and diagrams are searchable.

Parts 4 through 6: The Commission prefers these parts be submitted electronically

The entire Form 715 filing is considered Critical Energy Infrastructure Information material and as such will not be made publicly available.

All waiver requests must be submitted by April 1st of the filing year.

If you need assistance or if you have any questions on any aspects of the Form 715 filing, please contact Casey Nutsch at (202) 502-8426, Craig Hill at (202) 502-8621 or e-mail form715@ferc.gov.