ELECTRONIC SIGNATURES IN GLOBAL AND NATIONAL COMMERCE (E-SIGN ACT) CHECKLIST

	Yes	No
1. If the credit union provides information relating to transactions in an electronic form, does the credit union:		
a. Ensure the member has affirmatively consented to this form and not withdrawn that consent? [§101(c)(1)]	_____	_____
b. Provide the member with a clear and conspicuous statement of his/her consumer's rights? [§101(c)(1)]	_____	_____
c. Provide the consumer with a statement of hardware and software requirements? [§101(c)(1)]	_____	_____
2. If the electronic record needs to be retained, does it remain accessible to all persons who are entitled to access in a form that is capable of being reproduced later? [§101(d)]	_____	_____

Comments _____
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