

NATIONAL ENDOWMENT FOR THE HUMANITIES
**SAMPLE BUDGET FOR LANDMARKS OF AMERICAN HISTORY
 WORKSHOPS FOR SCHOOL TEACHERS**

A.	Participant Stipends		
	2 1-week workshops: 80 participants @ \$750		<u>\$60,000</u>
B.	OPERATING COSTS		
	1. Salaries and Wages		
	a. Project Director (12% of academic year salary \$75,000)	\$9,000	
	b. Faculty		
	4 Faculty (2 per workshop): \$500/day for 5 days each	\$10,000	
	c. Secretarial Support and Graduate Assistants		
	Secretary: 5 months x 30% of \$24,000 = \$3,000		
	Graduate Asst: \$10/hr x 20 hrs/week x 2 weeks = \$400	\$3,400	
	2. Fringe Benefits		
	21% of \$9,000	\$1,890	
	3. Supplies and Materials (Consumables)		
	Miscellaneous office supplies = \$300		
	Materials (80 sets x \$25) = \$2,000		
	Publicity = \$1,000	\$3,300	
	4. Services		
	Postage = \$500		
	Telephone = \$1,000		
	Duplicating = \$500	\$2,000	
	5. Consultant Fees and Honoraria		
	1 master teacher x 10 days x \$250/day	\$2,500	
	4 visiting faculty x \$500/day for 2 days	\$4,000	
	6. Professional Travel and Subsistence		
	Faculty (4 out-of-state)	Airfares: 4 @ \$800 = \$3,200	
		Per diems 4 x 2 days @ \$200 = \$1,600	
	Participants	Airfare: 80 @ \$300 = \$24,000	
	Director, Project Directors' Meeting	Airfare = \$400	
		Per diem 2 days @ \$200 = \$400	
			\$29,600
	7. Total Operating Costs		<u>\$65,690</u>
C.	INDIRECT COSTS:		
	Calculated on Total Operating Costs only (Item B.7): 30% of \$65,600		<u>\$19,707</u>
D.	TOTAL PROJECT COSTS (add A, B, & C)		<u>\$145,397</u>