



Operations Memorandum

OPI: ADM/PRO
NUMBER: 007-2004 (4101)
DATE: 5/19/2004
SUBJECT: Acquisitions Technical
Reference Manual

EXPIRATION DATE: 5/19/2005

1. **PURPOSE AND SCOPE.** To transmit the Acquisitions Technical Reference Manual. This Manual provides technical information on the acquisition of products and services for the Bureau of Prisons.

2. **DIRECTIVE REFERENCED**

P4100.04 BOP Acquisitions Manual (5/19/2004)

3. **DISTRIBUTION.** This Technical Reference Manual is to be distributed to staff who are responsible for contracting for Bureau products and services. It is also available on BOPDOCS.

4. **EFFECTIVE DATE.** This Operations Memorandum is cancelled on the date indicated above; however, the Technical Reference Manual is valid until any further changes are transmitted via Operations Memorandum.

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for Administration