



**THE SECRETARY OF STATE  
WASHINGTON**

Dear Colleague:

Welcome and congratulations on joining the Department of State. You are one of over 50,000 Civil Service, Foreign Service and Foreign Service National employees who represent the interests of the United States in more than 240 diplomatic missions and consulates around the world and in 26 cities here at home.

These are especially challenging times for our country and our profession. We will work together to help our country build a safer, better world. We must use American diplomacy to help create a balance of power in the world that favors freedom. More than ever, you will be active in spreading democracy, fighting terror, reducing poverty, and helping to protect the American homeland.

My management team and I are dedicated to providing you and all our employees with the best possible support and the tools you need to do your jobs—from training to budgets to mentoring. We value what each individual brings to our organization, and extend to you our warmest thanks for joining our team, and for taking on this important work for the American people.

Sincerely,



Condoleezza Rice