

POLICY FLASH 2007-52

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DATE: July 18, 2007

TO: Procurement Directors

FROM: Office of Procurement and Assistance Policy, MA-61
Office of Procurement and Assistance Management

SUBJECT: DOE N 206.4, Personal Identity Verification
DOE M 470.4-4 Change 1, Information Security

SUMMARY: The Department has issued the following new or revised directives, which include a Contractor Requirements Document (CRD):

DOE N 206.4, Personal Identity Verification Notice,
DOE M 470.4-4 Change 1, Information Security Manual.

Under the Department's Directive Program (DOE Order 251.1B), Heads of Field Elements are responsible for determining which contracts are to include a CRD. Contracting Officers, once notified, are responsible for incorporating the CRD into affected contracts. Since some Heads of Field Elements may not be aware that this change has been issued, Contracting Officers should request their determination of which, if any, contracts are affected and remind them that they may sign up for automated notification at www.directives.doe.gov.

This Flash may be viewed online at the following website:
http://www.management.energy.gov/policy_guidance/policy_flashes.htm.

Questions regarding contracts intended to be affected by the CRD should be directed to the office identified in the "Contact" paragraph of the directive. Questions regarding contract modification should be directed to Helen Oxberger at (202) 287-1332 or Helen.Oxberger@hq.doe.gov.



Michael P. Fischetti, Director
Office of Procurement and
Assistance Policy