Military Leave Claim Form for Non-Workdays and Weekends

(Eligibility Period Is October 13, 1994 - December 21, 2000)

Name (Last)	(First)	(Middle)	Date

Employee ID No./SSN	Branch of Service

Number of days of annual leave to be credited for each non-workday for which you were charged military leave from October 13, 1994 through December 21, 2000 _____.

Employee's Certification

I certify the information provided above is correct for purposes of asserting my rights to credited annual leave for military leave charged for non-workdays in accordance with the revised law.

_____ ***Signature***

_____ ***Date***

Military Leave Information

As a result of a change in the law, and a guidance memorandum issued by the Office of Personnel Management (OPM), certain employees who took annual leave during their military tours are entitled to substitute military leave for some of the annual leave. Specifically, prior to a change in the military leave law that took effect on December 21, 2000, Federal employees were improperly charged for paid military leave for 15 calendar days (including non-workdays and weekends) instead of 15 workdays. TVA had followed this same calendar day approach until December 2000, when it switched to 15 workdays.

As a result of this change, TVA may accept claims dating back to October 13, 1994 (six years prior to filing date) through December 21, 2000.

Claimants have the burden of proof. If a claimant is successful in proving his/her claim, he/she will be entitled to one day credit of annual leave for each non-workday for which he/she was charged military leave. The credited annual leave must be placed in a restored leave account in accordance with 5 U.S.C.X 6304(d)(1)(a) (2000), and OPM's regulations at 5 C.F.R. X 630.306 (2004). Eligible retirees and others separated from TVA who can prove their claims for leave will receive a lump-sum payment at the rate of pay the employee was earning at the time of separation or retirement.

Privacy Act Statement

The authority for requesting this information is the TVA Act. The information you furnish will be used in administering claims for instatement of military leave. The information you provide may be shared with Federal, state and local governmental agencies which have a need to know the information. It may also be used to respond to a Congressional referral. In addition, to the extent that this information indicates a possible violation of civil or criminal law, it may be shared with appropriate Federal, state, or local law enforcement agencies. While you are not required to supply the information requested, it may not be possible to process your claim for reinstatement of leave should you not provide the requested information.

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