# Part 4. Appendices (Unaudited-See Auditors' Report)

# **Improper Payments Information Act Reporting Details**

# Description of the Risk Assessment Process

Interior's supplemental Management Control Guidance for FY 2005 issued November 22, 2004, required managers to conduct risk assessments of all programs (meeting OMB's definition of "program") over \$100 million in planned annual outlays to determine if any of these programs were risk-susceptible for making significant improper payments. In FY 2004, the first year under the Improper Payments Information Act, Interior's efforts were considerably more intense, i.e., all programs were reviewed and in addition to risk assessments, Departmental Functional Reviews were conducted by various types of payments. Please refer to the FY 2004 Performance and Accountability Report for additional information on last year's review. As a result of the initial reviews conducted in FY 2004, no programs were determined to be risk-susceptible for making significant improper payments based on the threshold set by OMB. As a result, OMB permitted Interior to review those programs in excess of \$100 million for FY 2005.

# **Recovery Audits**

Toward the end of FY 2003, the Department selected PRG Schultz to perform recovery audit services. PRG Schultz started working with the Office of the Secretary and performed a pilot effort to set up its program. By the end of FY 2004, all bureaus of the Department had issued a Task Order engaging PRG Schultz to perform recovery auditing services. In FY 2005, all of the Department's bureaus performed recovery audits. *Table 4-1* summarizes Interior's recovery audit activities since inception.

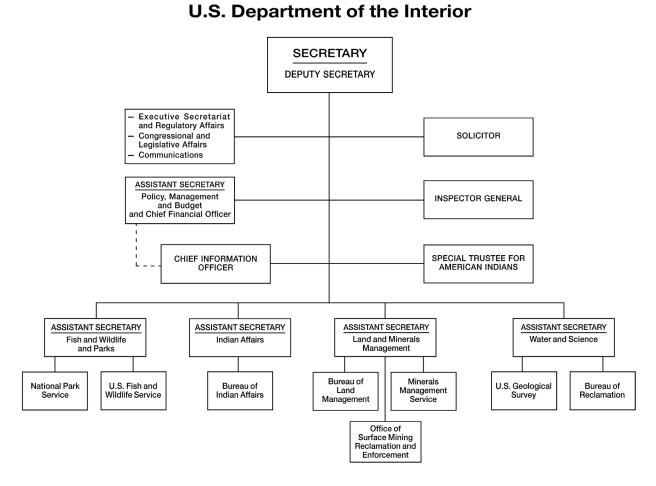
FY 2005 Recovery Audit Activities Amount Found by Deemed Not Found by Amount Pending Recovery **Amount Earned** Internal Agency **Payment Errors** Recovered Resolution Auditor **Agency Costs** by Contractor Recoverable Not tracked but \$1,548,620 \$1,169,309 \$195,479 \$183,834 Not tracked \$195,479 very minimal \$39.096

TABLE 4-1

### Conclusion

The result of the risk assessments performed in FY 2005 reaffirmed that none of the programs reviewed pose a high-risk of making significant improper payments. (A summary of the programs reviewed can be found in the Management Discussion and Analysis portion of this report.) Moreover, PRG Schultz has found that the incidence of improper payments identified through its recovery audit efforts are far less at Interior than experienced through its work in the private sector. Interior's rate of improper payments thus far is 0.0001% and PRG's experience with the private sector is between .05% to .10% of the audit basis. This evidence speaks well for Interior's internal controls over payment processes. Having said that, Interior will continue to use all cost effective means to keep improper payments to a minimum and pursue recovery when an improper payment is identified.

FIGURE 4-1



# **Glossary of Acronyms**

A&B Administrative and Budget
AAC Annual Allowable Cut

ABC/M Activity Based Cost Management

ABC/PM Activity-Based Costing/Performance Management

ADMS Accessibility Data Management System
AFMSS Automated Fluid Mineral Support System
AHERA Asbestos Hazard Emergency Response Act

ALJ Administrative Law Judge

AMAR Administrative Management Assistance Review

AMCR Alternate Management Control Review

AML Abandoned Mine Land

AMLIS Abandoned Mine Land Inventory System

AMP Asset Management Plan

AMR Acquisition Management Review
ANCS Automated National Catalog System
APA American Planning Association
APD Applications for Permit to Drill
ARIS Air Resources Information System
ARTF Aquatic Resources Trust Fund
ASG American Samoa Government

ASMIS Archeological Sites Management Information System

ATO Authority to Operate

BIA Bureau of Indian Affairs
BLM Bureau of Land Management
BOR Bureau of Reclamation

BPA Bonneville Power Administration
BPA Blanket Purchase Agreement
BPTL Business Process Transformation Lab

C&A Certification and Accreditation

CAA Clean Air Act

CERCLA Comprehensive Environmental Response, Compensation, and Liability Act

CFO Chief Financial Officer
CIO Chief Information Officer
CLI Cultural Landscapes Inventory

CMR Charles M Russell

COTS Commercial Off-the-Shelf Software
CPIC Capital Planning and Investment Control
CRPP Cultural Resource Preservation Program

CRV Current Replacement Value
CSRS Civil Service Retirement System
CUPCA Central Utah Project Completion Act
CUWCD Central Utah Water Conservancy District

CWA Clean Water Act

DAA Designated Approving Authorities

DART Deep-Ocean Assessment and Reporting of Tsunami

DCIA Debt Collection Improvement Act

DEAR Department Enterprise Architecture Repository

DEIS Safety of Dams Decision Reports
DEQ Division of Environmental Qualify
DFR Departmental Functional Review
DHS Department of Homeland Security

DOD Department of Defense
DOE Department of Energy
DOL Department of Labor

DOT Department of Transportation

## Appendix C: Glossary of Acronyms

**EVM** 

EA Enterprise Architecture

ECL Environmental Cleanup Liability
EFC Environmental and Facility Compliance

EIA Energy Information Agency

EIRF Environmental Improvement and Restoration Fund

EPA Environmental Protection Agency
ESA Endangered Species Act
ESN Enterprise Services Network
ESP Environmental Studies Program

FACE Family and Child Education

FAIMS Federal Assistance Information Management System

Earned Value Management

FAMS Facilities Asset Management System
FannieMae Federal National Mortgage Association
FAR Federal Acquisition Regulations

FASAB Federal Accounting Standards Advisory Board FBMS Financial and Business Management System

FBU Funds Put to Better Use FCI Facilities Condition Index

FECA Federal Employees Compensation Act
FEGLI Federal Employees Group Life Insurance
FERC Federal Energy Regulatory Commission
FERS Federal Employees Retirement System

FFMIA Federal Financial Management Improvement Act

FFS Federal Financial System

FIRES Fire Integrated Recruitment and Employment System
FISMA Federal Information Security Management Act
FMCIP Financial Management Career Intern Program
FMFIA Federal Managers' Financial Integrity Act
FMIS Facilities Management Information System

FMS Facility Management System

FMSS Facility Management Software System

FRR Facilities Reliability Rating
FSM Federated States of Micronesia

FTE Full-Time Equivalent
FTM Fiduciary Trust Model
FWS Fish and Wildlife Service

FY Fiscal Year

GAAP Generally Accepted Accounting Principles

GAO General Accountability Office GED General Equivalency Diploma

GMRA Government Management Reform Act
GPRA Government Performance and Results Act

GSA General Services Administration

HabitS Habitat Information Tracking System

HPF Historic Preservation Fund

ICS Incident Command System
IEA Interior's Enterprise Architecture

IFF Interior Franchise Fund

IGET Intra-Governmental Eliminations Taskforce

IIM Individual Indian Monies

IMARS Incident Management, Analysis, and Reporting System

IPIA Improper Payments Information Act

IRB Investment Review Board IRR Indian Reservation and Roads

IRRBP Indian Reservation Roads Bridge Program ISEP Indian School Equalization Program

IT Information Technology

JFMIP Joint Financial Management Improvement Program

JOM Johnson-O'Malley

LBA Lease Backlog Applications
LCS List of Classified Structures
LSA Litigation Support Accounting
LWCF Land and Water Conservation Fund

MAF Million Acre Feet

MBT Methodology for Business Transformation

MCR Management Control Review
MIS Management Information System
MITS Management Initiatives Tracking System

MMBF Million Board Feet

MMS Minerals Management Service

MRE Meals-Ready-to-Eat

MRM Minerals Revenue Management

MRMSS Minerals Revenue Management Support System

NAPA National Academy of Public Administration

NAS National Academy of Sciences
NBC National Business Center
NEP National Energy Policy

NEPA National Environmental Policy Act
NFHI National Fish Habitat Initiative

NFPORS National Fire Plan Operations and Reporting System

NFR Notice of Findings and Recommendations
NIFC National Interagency Fire Center
NIGC National Indian Gaming Commission

NIST National Institute of Standards and Technology
NOAA National Oceanic and Atmospheric Administration

NPS National Park Service

NRDAR Natural Resource Damage Assessment and Restoration Fund

NRPP Natural Resource Preservation Program

NSLRSDA National Satellite Land Remote Sensing Data Archive

NWI National Wetlands Inventory

OCIO Office of the Chief Information Officer

OCS Outer Continental Shelf

OCSLA Outer Continental Shelf Lands Act

OFMC Office of Facility Management and Construction

OHA Office of Hearings and Appeals
OHTA Office of Historical Trust Accounting

OIA Office of Insular Affairs

OIEP Office of Indian Education Programs

OIG Office of Inspector General
OMB Office of Management and Budget
OMM Onshore Minerals Management

OPA Oil Pollution Act

OPM Office of Personnel Management OSFR Oil Spill Financial Responsibility

OSHA Office of Safety and Health Administration

OSLTF Oil Spill Liability Trust Fund
OSM Office of Surface Mining
OSR Oil Spill Research

OST Office of the Special Trustee for American Indians

OWFC Office of Wildland Fire Coordination

PAM Office of Acquisition and Property Management

PAR Performance and Accountability Report

## Appendix C: Glossary of Acronyms

PART Program Assessment Rating Tool
PFM Office of Financial Management

PI/LSI Possessory Interest or Leasehold Surrender Interest

PLE Office of Law Enforcement
PMA President's Management Agenda
PMD Performance Management Data
PMDS Performance Management Data System

POA&M Plan of Actions and Milestones PP&E Property, Plant, and Equipment

R&D Research and Development
RAPP Refuges Annual Performance Plan
RCRA Resource Conservation and Recovery Act

REA Recreation Enhancement Act

RIK Royalty-in-Kind

RMIS Recreation Management Information System
RSSI Required Supplementary Stewardship Information

SACAT Standard Accounting Classification Advisory Team

SAR Significant Activity Report

SFBPC Sport Fishing and Boating Partnership Council

SBR Statement of Budgetary Resources

SDWA Safe Drinking Water Act SES Senior Executive Service

SFFAS Statement of Federal Financial Accounting Standards

SFRA Sport Fish Restoration Account SGL Standard General Ledger

SMIS Safety Management Information System
SNPLMA Southern Nevada Public Land Management Act

SPR Strategic Petroleum Reserve

STIGS Security Technical Implementation Guides

STORET Storage and Retrieval

TAAMS Trust Asset and Accounting Management System

TBCC Trust Beneficiary Call Center
TFAS Trust Funds Accounting System
TSIS Timber Sale Information System
TSU Tribal Colleges and Universities

UMWA CBF United Mine Workers of America Combined Benefit Fund

USBM U.S. Bureau of Mines

USCERT U.S. Computer Emergency Readiness Team

USGS U.S. Geological Survey

USPAP Uniform Standards for Professional Appraisal Practices

USPP U.S. Park Police

V&V Validation and Verification VSP Visitor Services Project

WASC Western Administrative Service Center

Western Area Power Administration, AKA WAPA

WSU Weighted Student Units WUI Wildland Urban Interface

# WE'D LIKE TO HEAR FROM YOU

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Or, if you prefer, visit **www.doi.gov/ppp/feedback.html** and submit your comments on-line. Let us hear from you about how we can serve you better!

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An electronic version of this report and its companion executive summary are available at **www. doi.gov/pfm/deptrept.html**. We also encourage you to visit www.doi.gov/about.html where you will find links to other documents that describe the Department of the Interior's mission and programs and our ongoing journey toward 21st Century Stewardship, including the Department of the Interior's 2003-2008 Strategic Plan.

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