

Department of the Interior Departmental Manual

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Series: Environmental Quality Programs

Part 521: Natural Resource Damage Assessment and Restoration

Chapter 3: Signatory Authority

Originating Office: Office of the Assistant Secretary - Policy, Management and Budget

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3.1 Purpose. This chapter designates the officials authorized to sign documents related to NRDAR activities.

3.2 Documents, Signatures and Concurrences. Signatures or concurrences by principal, or designee.

Document	Signed by	Concurrence of
A. NRDAR Fund Allocation Memoranda to Fund Manager	Program Manager	SOL, OEPC, Bureau Directors with Executive Board membership
B. Designation of AO Memorandum	Affected Bureau Directors	(NA)
C. Pre-assessment Screen and Determination to Perform Assessment or Pre-Assessment Phase Document	AO	SOL, Affected Bureau Directors
D. Memorandum of Agreements/Understanding	AO	Affected Bureau Directors, SOL
E. Notice of Intent to Perform an Assessment and Notice of Intent to Conduct Restoration Planning	AO	Affected Bureau Directors, SOL
F. Damage Assessment Plan (43 CFR 11.30)	AO	Affected Bureau Directors; SOL
G. Draft and Final Restoration Plan and Applicable NEPA Documents	AO	Affected Bureau Directors, SOL

H. Report of Assessment	AO	Affected Bureau Directors, SOL
I. Demand Letter	AO	Affected Bureau Directors, SOL
J. Notice of Intent to Sue	SOL	AO, Affected Bureau Directors
K. Request to SOL for Referral of Claim to the Department of Justice	AO	Affected Bureau Directors
L. Referral of Claim to the Department of Justice	SOL	AO, Affected Bureau Directors
M. Settlement Documents, including Consent Decrees and Covenants not to Sue	SOL	AO, Affected Bureau Directors
N. Departmental NRDAR Policy Documents	Program Manager	Executive Board
O. Memoranda Recording NRDAR Dispute Resolution Results	Program Manager	Executive Board
P. Request for Funding of Assessment Projects	Affected Bureau Directors	Regional/ Field SOL