

Emergency Crash Cart Checklist (2002)

	YES	NO
1. Are the emergency crash cart(s) and emergency bag(s) conveniently located near the emergency treatment area(s), treatment room(s) for allergy injections or treadmill stress testing area(s)?	<input type="checkbox"/>	<input type="checkbox"/>
2. Does the emergency crash cart(s) and emergency bag(s) have an inventory of the medications, equipment and IV fluids that is kept with the cart(s) or in the emergency bag(s)?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there an inventory of medications, equipment and IV fluids listed by the contents of each draw in the cart(s)?	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the inventory of medications and IV fluids contain the name of the drug, strength of the drug, the amount of drugs and the expiration date?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is the inventory checked monthly to account for all medications and IV fluids and to check their expiration dates?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are expired medications replaced prior to the expiration date?	<input type="checkbox"/>	<input type="checkbox"/>
7. Is inventoried equipment checked monthly, i.e. do laryngoscope batteries working?	<input type="checkbox"/>	<input type="checkbox"/>
8. Is the medication and equipment inventory documentation updated when changes are made to the emergency cart(s) or bag(s)?	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the emergency crash cart(s) locked or have an integrity seal?	<input type="checkbox"/>	<input type="checkbox"/>
10. When the lock is opened or seal broken is the reason for opening the cart documented including the date, time, individual's initials and new lock or seal number?	<input type="checkbox"/>	<input type="checkbox"/>
11. Is the lock number or integrity seal number documented?	<input type="checkbox"/>	<input type="checkbox"/>
12. Is the defibrillator checked daily?	<input type="checkbox"/>	<input type="checkbox"/>
13. Is the defibrillator check documented daily?	<input type="checkbox"/>	<input type="checkbox"/>
14. Is the written print out of the joules discharged verified with the digital read out on the monitor?	<input type="checkbox"/>	<input type="checkbox"/>
15. Is there regularly scheduled maintenance program for the defibrillator in accordance with the manufacturer's recommendations?	<input type="checkbox"/>	<input type="checkbox"/>
16. Are all maintenance records maintained in a file that is kept with the emergency crash cart?	<input type="checkbox"/>	<input type="checkbox"/>
17. Does the routine maintenance include a dated, written record of the actual 200 J, 300 J and 360 J discharge?	<input type="checkbox"/>	<input type="checkbox"/>
18. Is staff trained in ACLS?	<input type="checkbox"/>	<input type="checkbox"/>
19. Is a copy of the ACLS certification record maintained in the credentials files?	<input type="checkbox"/>	<input type="checkbox"/>

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20. Are the emergency crash cart(s) and bag(s) accessible only to individuals with current ACLS?	<input type="checkbox"/>	<input type="checkbox"/>
21. Are all oxygen tanks secured to the crash cart, wall or in portable stands?	<input type="checkbox"/>	<input type="checkbox"/>
22. Is the oxygen level of all oxygen tanks checked on a weekly basis?	<input type="checkbox"/>	<input type="checkbox"/>
23. Does the check documentation include the date, the level of oxygen in the tank, and staff initials?	<input type="checkbox"/>	<input type="checkbox"/>
24. Are all tanks serviced on a regular basis?	<input type="checkbox"/>	<input type="checkbox"/>
25. Is service documented?	<input type="checkbox"/>	<input type="checkbox"/>
26. Are quarterly code drills conducted for staff?	<input type="checkbox"/>	<input type="checkbox"/>
27. Are drills evaluated and documented?	<input type="checkbox"/>	<input type="checkbox"/>
28. Are the drill participants provided with performance feedback?	<input type="checkbox"/>	<input type="checkbox"/>
29. Are actual emergency responses evaluated?	<input type="checkbox"/>	<input type="checkbox"/>
30. Are lessons learned from an emergency response discussed openly with staff?	<input type="checkbox"/>	<input type="checkbox"/>
31. Are process improvement plans implemented to improve the emergency response process?	<input type="checkbox"/>	<input type="checkbox"/>