

DATE: 2006  
TO: Summer Students  
FROM: Medical Director  
Occupational Medical Service, DS  
SUBJ: Pre-placement Medical Evaluation

Congratulations on your selection to work at the National Institutes of Health this summer!

Depending upon your work location and responsibilities, you may be required to have a pre-placement medical evaluation. You will need a pre-placement medical evaluation if you are expected to work:

- in Building 10 (Clinical Center), CRC
- with patients or human blood and body fluids, or
- with animals, including nonhuman primates.

If any of these conditions apply to you, please do the following:

1. Have your personal physician or health care provider complete the attached "Documentation of Immunizations" form;
2. If you are not yet 18 years old, have your parent or guardian complete the "Authorization for Treatment of a Minor" form;
3. Call the Occupational Medical Service (OMS) scheduling clerk at 301-496-4411 and make an appointment to have the review completed; and,
4. Make certain that you remember to bring the completed forms when you visit the OMS clinic for your appointment.

Please note that it is frequently difficult to find a parking place at NIH, so you may wish to utilize the Metro or the NIH Shuttle Service. Also, please allow extra time to get here due to increased security on the NIH campus.

James M. Schmitt, M.D., M.S.