

# 106 Essentials Course: Chicago, IL

**“The Section 106 Essentials” course will be held on Wednesday, April 11 and Thursday, April 12, 2007**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** For individuals paying by credit card or check, on-line registration is available and can be accessed at [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html). For group registrations and for individuals paying by SF 182, registration forms must be downloaded at [www.achp.gov/106essentials.html](http://www.achp.gov/106essentials.html) and faxed to 202-606-8521.

**Course Location and Accommodations:** The course is being held at the Courtyard Marriott Magnificent Mile Hotel, 165 East Ontario Street, Chicago, IL 60611 ([www.courtyardchicago.com](http://www.courtyardchicago.com)).

A limited block of rooms has been secured for attendees for Tuesday, April 10 and Wednesday, April 11 for the government rate of \$138 for a single occupancy plus applicable state and local tax (15.4%). **It is recommended that you make your reservations early as the rooms are likely to sell out. Reservations must be made by March 16, 2007.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the hotel directly at 1-800-357-0323 and state that you are with the Advisory Council on Historic Preservation Section 106 Essentials Course and ask for the rate of \$138. If our room block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Chicago, IL in zip code 60611 is recommended.

## Travel to Chicago, IL:

**Two airports serve the Chicago Area:** Chicago (O'Hare) International Airport (ORD) and Chicago Midway Airport. The Courtyard Marriott is 13 miles from Chicago Midway Airport, and 18 miles from Chicago O'Hare Airport. Information on both airports can be found at [www.ohare.com](http://www.ohare.com).

## Airport Ground Transportation:

- **Chicago O'Hare:** There are a number of ways to get to and from O'Hare International Airport. Located just 17 miles northwest of downtown Chicago, O'Hare International Airport is accessible via local mass transit lines, regional trains and buses, taxis, downtown and suburban shuttles and rental cars. Most ground transportation access areas are located at the main entrance for each terminal. Use public transportation Chicago Transit Authority (CTA), ([www.transitchicago.com](http://www.transitchicago.com)) as a fast and convenient way to travel to and from the airport, avoiding traffic. For specific information about all ground transportation options, please visit [http://www.ohare.com/ohare/ground\\_transport/ground.shtm](http://www.ohare.com/ohare/ground_transport/ground.shtm).

Taxicabs are from the lower level curbside front of all terminals. Shared ride service is available. There are no flat rates because all taxicabs run on meters. Expect to spend approximately \$35 to \$40 for a taxicab ride to downtown Chicago.

- **Chicago Midway:** There are a number of ways to get to and from Midway Airport. Located just 10 miles from downtown Chicago, Midway is easily reachable by the Chicago Transit Authority's (CTA) Orange Line in just 20-30 minutes, as well as by regional buses, downtown and suburban shuttles, and rental cars. Most ground transportation access areas are located at the main entrance area of the terminal. For specific information about ground transportation options, please visit [http://www.flychicago.com/midway/ground\\_transport/ground\\_transportation\\_home.shtm](http://www.flychicago.com/midway/ground_transport/ground_transportation_home.shtm).

Taxicabs are available from the lower level curbside front of all terminals. Shared ride service is available. There are no flat rates because all taxicabs run on meters. Expect to spend approximately \$25 to \$28 for a taxicab ride to downtown Chicago.

## Driving Directions from Chicago (O'Hare) to the Courtyard Marriott Magnificent Mile:

From International Terminal merge onto I-190 E. Follow signs to I-90/I-94/Kennedy Express. Take the East Ohio St exit. Stay straight to go onto East Ohio St. Turn left onto Fairbanks St. Turn left onto E Ontario St. Turn left onto St. Clair. The

Courtyard by Marriott is on the corner of St. Clair and Ontario. The valet parking lane is immediately on the right and the self-park parking garage is immediately after.

**Driving Directions from Chicago Midway Airport to Courtyard Marriott Magnificent Mile:**

Follow Cicero Avenue North to I-55 North to I-90/94 West into downtown. Exit on Ohio Street East to Fairbanks. Turn left, proceed one block, and turn left onto Ontario. The Courtyard by Marriott is one block on the left at the corner of Ontario and St. Clair. To park, turn left onto St. Clair. The valet parking lane is immediately on the right and the self-park parking garage is immediately after.



**Parking Rates at the Courtyard Marriott:** Valet Parking (\$36 daily) and self-parking (\$26 daily)

**Local Information:** The Courtyard by Marriott Magnificent Mile Downtown Chicago is located just a half-block from Michigan Avenue – within steps of the famed Magnificent Mile – the city’s premier address. It’s within walking distance of many of downtown Chicago’s famous attractions and a short cab ride from the rest. With its spectacular shopping, world-class museums, dynamic corporations, and breathtaking architecture, the Windy City has it all and the Courtyard by Marriott Magnificent Mile Downtown Chicago Hotel is located right in the heart of everything.

**Registration:**

Registration will be located at the Courtyard Marriott Magnificent Mile on Wednesday, April 11 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:**

*The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

**Meals:**

Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

**Attire for Training Course:**

Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:**

If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:**

If you have any questions about logistics or the course, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**