



**YEAR-END**

# **REPORT NOTICE**

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FEDERAL ELECTION COMMISSION

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**PRESIDENTIAL COMMITTEES**

December 27, 2007

## **CURRENT REPORTS DUE:**

### **QUARTERLY FILERS**

<b>REPORT</b>	<b>REPORTING PERIOD<sup>1</sup></b>	<b>REG./CERT. &amp; OVERNIGHT MAILING DEADLINE</b>	<b>FILING DEADLINE</b>
Year-End	10/01/07 - 12/31/07	01/31/08	01/31/08

### **MONTHLY FILERS**

<b>REPORT</b>	<b>REPORTING PERIOD<sup>1</sup></b>	<b>REG./CERT. &amp; OVERNIGHT MAILING DEADLINE</b>	<b>FILING DEADLINE</b>
Year-End	12/01/07 - 12/31/07	01/31/08	01/31/08

**Supplemental Filing Information available on pages 3, 4 and 5 of this notice.**

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<sup>1</sup>These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

## REPORTING SCHEDULE FOR 2008:

### QUARTERLY FILERS

REPORT	REPORTING PERIOD <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DEADLINE	FILING DEADLINE
April Quarterly	01/01/08 - 03/31/08	04/15/08	04/15/08
July Quarterly	04/01/08 - 06/30/08	07/15/08	07/15/08
October Quarterly	07/01/08 - 09/30/08	10/15/08	10/15/08
Pre-General	10/01/08 - 10/15/08	10/20/08	10/23/08
48-Hour Notices	10/16/08 - 11/01/08	---- see info on p. 5 ----	
Post-General	10/16/08 - 11/24/08	12/04/08	12/04/08
Year-End	11/25/08 - 12/31/08	01/31/09	01/31/09 <sup>2</sup>

### MONTHLY FILERS

REPORT	REPORTING PERIOD <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DEADLINE	FILING DEADLINE
February	01/01/08 - 01/31/08	02/20/08	02/20/08
March	02/01/08 - 02/29/08	03/20/08	03/20/08
April	03/01/08 - 03/31/08	04/20/08	04/20/08 <sup>2</sup>
May	04/01/08 - 04/30/08	05/20/08	05/20/08
June	05/01/08 - 05/31/08	06/20/08	06/20/08
July	06/01/08 - 06/30/08	07/20/08	07/20/08 <sup>2</sup>
August	07/01/08 - 07/31/08	08/20/08	08/20/08
September	08/01/08 - 08/31/08	09/20/08	09/20/08 <sup>2</sup>
October	09/01/08 - 09/30/08	10/20/08	10/20/08
Pre-General	10/01/08 - 10/15/08	10/20/08	10/23/08
48-Hour Notices	10/16/08 - 11/01/08	---- see info on p. 5 ----	
Post-General	10/16/08 - 11/24/08	12/04/08	12/04/08
Year-End	11/25/08 - 12/31/08	01/31/09	01/31/09 <sup>2</sup>

**Supplemental Filing Information available on pages 3, 4 and 5 of this notice.**

<sup>1</sup>These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

<sup>2</sup>Notice that this filing date falls on a weekend. Filing dates are not extended when they fall on nonworking days. Accordingly, reports filed by methods other than Registered, Certified or Overnight Mail, or electronically, must be received before close of business on the last business day before the deadline.

## SUPPLEMENTAL FILING INFORMATION

**PLEASE NOTE:** The Commission provides reminders of upcoming filing dates as a courtesy to help committees comply with the filing deadlines set forth in the Act and Commission regulations. Committee treasurers must comply with all applicable filing deadlines established by law, and the lack of prior notice does not constitute an excuse for failing to comply with any filing deadline.

### WHO MUST FILE

All committees authorized by Presidential candidates<sup>3</sup> must file either Quarterly or Monthly reports in 2007. Before a committee can stop filing with the FEC, it must file a termination report with the Commission. Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted.

### METHODS OF FILING REPORTS

#### Electronic Filing

Reports filed electronically must be received and validated by 11:59 p.m. Eastern Time on the filing deadline. For additional information, call the Electronic Filing Office at (800) 424-9530 or (202) 694-1642 or visit our website at [www.fec.gov/electfil/electron.shtml](http://www.fec.gov/electfil/electron.shtml).

Presidential candidates who accept public funding are required to file their reports electronically. Other Presidential candidates that receive contributions or make expenditures in excess of \$50,000 in a calendar year, or have reason to expect to do so, must file all reports and statements with the FEC electronically.

#### Registered & Certified Mail

Reports sent by Registered or Certified Mail must be postmarked on or before the mailing deadline to be considered timely filed. A committee sending its reports by Certified Mail should keep its certified mailing receipt with the U.S. Postal Service (USPS) postmark as proof of filing because the USPS does not keep complete records of items sent by Certified Mail. A committee sending its report by Registered Mail should keep its proof of mailing. Please note that a Certificate of Mailing from the USPS is not sufficient to prove that a report is timely filed using Registered, Certified or Overnight Mail.

#### Overnight Mail

Reports filed via overnight mail will be considered timely filed if the report is received by the delivery service on or before the mailing deadline. "Overnight mail" includes Priority or Express Mail having a delivery confirmation, or an overnight delivery service with which the report is scheduled for next business day delivery and is recorded in the service's on-line tracking system.

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<sup>3</sup>Generally, an individual becomes a candidate for Federal office (and thus triggers registration and reporting obligations) when his or her campaign exceeds \$5,000 in either contributions received or expenditures made. If the campaign has not exceeded the \$5,000 threshold, it is not required to file reports. See also 11 CFR 100.3(a)(2) & (3).

Paper forms are available at the FEC's website at [www.fec.gov/info/forms.shtml](http://www.fec.gov/info/forms.shtml).

### **Other Means of Filing**

Reports filed by any other means—including first class and courier—must be received by the Commission before the close of business on the last business day before the filing deadline.

## **COMPLIANCE**

**Treasurer Responsibility.** Treasurers of political committees are responsible for both the timeliness and the accuracy of all reports. They may be subject to monetary penalties if reports are inaccurate or are not filed on time.

**Administrative Fine Program.** Under the Administrative Fine Program, political committees and their treasurers who fail to file their reports on time may be subject to civil money penalties up to \$16,000 (or more for repeat late- and non-filers).<sup>4</sup> For additional information, visit the FEC website at [www.fec.gov/af/af.shtml](http://www.fec.gov/af/af.shtml).

**Report Format.** In addition, political committees that file illegible reports or use non-FEC forms (except for FEC-approved, computer-generated forms) will be required to refile their reports.

**Electronic Filers Must File Electronically.** Electronic filers who instead file on paper, or who submit an electronic report (either by direct transmission, 3.5" diskette or CD) that does not pass the validation program by the 11:59 p.m. Eastern Time on the filing deadline, will be considered non-filers and may be subject to enforcement actions (including administrative fines).

## **CHANGE IN FILING FREQUENCY**

Presidential Committees able to change their reporting schedule (for example, from monthly to quarterly) who wish to do so are requested to notify the Commission in writing. Electronic filers must file this request electronically. All reports filed after such notification must follow the new filing schedule.

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<sup>4</sup>Penalties for late- or non-filing of 48-hour notices are based on the amount of contributions not timely disclosed. As a result, these penalties may exceed \$16,000, even for first-time violations.

## LOOKING AHEAD TO 2008

### ELECTION YEAR FILING FREQUENCY

**Quarterly Filers:** Committees that have not received contributions or made expenditures of \$100,000 or more during the 2008 presidential election cycle may file on a quarterly basis. Note that quarterly filers must also file a pre-election report for each election in which the candidate seeks nomination or election.

**Monthly Filers:** Committees that have received contributions or made expenditures of \$100,000 or more during the 2008 presidential election cycle must file monthly reports.

### 48-HOUR NOTICES ON CONTRIBUTIONS FOR CANDIDATES NOT PARTICIPATING IN THE “PRESIDENTIAL PUBLIC FUNDING PROGRAM”

Notices are required if the committee receives **contributions (including in-kind gifts or advances of goods or services; loans from the candidate or other non-bank sources; and guarantees or endorsements of loans to the candidate or committee)** of \$1,000 or more, after the 20th day, but more than 48 hours before the day of the election.

The notices must reach the appropriate federal filing office within 48 hours of the committee’s receipt of the contribution(s). **Campaign committees that file electronically MUST submit their 48-hour notices electronically.** For additional information, call the Electronic Filing Office at (800) 424-9530 or (202) 694-1642 or visit the FEC website at [www.fec.gov/electfil/electron.shtml](http://www.fec.gov/electfil/electron.shtml). Candidates faxing 48-hour notices should transmit them to the FEC at (202) 219-0174.