



PERSONNEL AND
READINESS

UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

SEP 22 2004



MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
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UNDER SECRETARIES OF DEFENSE
COMMANDANT OF THE US COAST GUARD
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DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Expansion of Force Health Protection Anthrax and Smallpox Immunization Programs for Emergency-Essential and Equivalent Department of Defense Civilian Employees

- References:
- (a) Deputy Secretary of Defense Memorandum, Expansion of Force Health Protection Anthrax and Smallpox Immunization Programs for DoD Personnel, June 28, 2004
 - (b) Assistant Secretary of Defense (Force Management Policy) Memorandum, Notifying Emergency-Essential Employees Regarding Anthrax Immunization Requirements, June 25, 2001
 - (c) DoD Directive 1404.10, Emergency-Essential (E-E) DoD U.S. Citizen Civilian Employees, April 10, 1992
 - (d) DoD Directive 6205.3, DoD Immunization Program for Biological Warfare Defense, November 26, 1993

In reference (a), the Deputy Secretary directed expansion of the anthrax and smallpox immunization programs for certain forces in the Pacific Command and additional forces in the Central Command Areas of Responsibility. That memorandum further directed implementation of the Under Secretary of Defense (Personnel & Readiness) direction, to be issued following required consultation procedures, on vaccination of emergency-essential and equivalent civilian employees in these areas.



At this time, Department of Defense (DoD) Components are directed to amend their anthrax and smallpox immunization programs to accomplish the following:

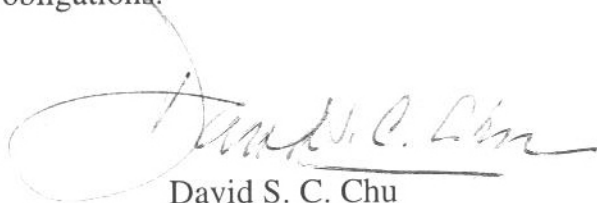
- (1) Vaccinate emergency-essential and equivalent civilian DoD employees assigned in or designated as early deployers (C-Day to C+20) to the Korean Peninsula for 15 or more consecutive days, to include the U.S. Pacific Command Forward Deployed Naval Forces, against smallpox and anthrax, unless medically exempted.
- (2) Expand anthrax and smallpox vaccinations to include all emergency-essential and equivalent civilian DoD personnel serving in the Central Command Area of Responsibility, unless medically exempted.

Reference (b), which implements requirements of 10 U.S.C. 1580a, remains in effect and is applicable to the anthrax vaccination program expansion addressed in this memorandum. Notification of requirements for emergency-essential positions is performed on DD Form 2365, DoD Civilian Employee Overseas Emergency-Essential Position Agreement. An implementing policy letter and sample form appear at www.anthrax.mil/media/pdf/EECPolicy.pdf. Executive agency responsibilities, compliance with Food and Drug Administration requirements, and clinical and administrative policies (including exception policies) for anthrax and smallpox vaccination programs remain in effect.

Vaccination for the emergency-essential and equivalent civilian personnel identified above is mandatory, subject to established medical and administrative exemption policies. Other civilian employees, assigned to the same locations but not designated as emergency-essential or equivalent employees, as well as appropriate family members accompanying assigned civilian employees, continue to be covered by the policy of offering vaccinations on a voluntary basis.

In this memorandum, the reference to "equivalent" personnel means other personnel whose duties meet all of the requirements of 10 U.S.C. § 1580, but who have not been designated as "emergency essential."

In implementing this policy, Components are required to undertake and complete any and all local bargaining obligations.



David S. C. Chu