



Title 16 Texas Administrative Code, Chapter 18 rules require all excavation related damages to underground pipeline facilities to be reported electronically to the Railroad Commission of Texas (RRC) by submitting a **Texas Damage Reporting Form (TDRF)** and to notify the facility operator.

Notify the Pipeline Operator (Company) of the damage through the Call Before You Dig Notification Center by calling **811** immediately but not later than two hours following the time of the damage. Refer to the original locate ticket number if available when reporting damages to the notification center.

The excavator is required to file a Texas Damage Report Form (TDRF) through the RRC Internet Website, at [www.rrc.state.tx.us](http://www.rrc.state.tx.us) within 10 working days of the pipeline incident date.

- ★ Go to the right side of the RRC homepage then look under the "Most Popular Links" and select **Pipeline Damage Prevention Program (Reporting Pipeline Damages)**
- ★ On the next page, select **Reporting Pipeline Damages or Non-Compliance Activities**
- ★ Then select **Texas Damage Reporting Form for Excavators**
- ★ Now in the TDRF Online System select **Enter a New Excavator Report**

Working Day: Everyday that is not Saturday, Sunday, or a Legal Holiday.

The TDRF consists of three pages; each page must be completed and saved before moving on to the next page. After all information has been entered and saved, then click on the **Submit Completed Report** button on the last page to finalize the report.

For reporting questions call RRC at 512-475-0512 for assistance.

Utilize the information recorded on the front of this card when reporting pipeline excavation damages to the RRC.