

**INSTRUCTIONS FOR COMPLETING FORM H-9
STATEWIDE RULE 36 CERTIFICATE OF COMPLIANCE**

1. The certificate of compliance shall certify that operator has complied, or will comply, with applicable provisions of this rule.
2. The certificate of compliance shall be filed in triplicate in the Commission District Office where the operation is located.
3. The certificate of compliance shall certify existing operations subject to this rule to be in compliance, will be in compliance as specified in an attached schedule, or for new or modified facilities, will be in compliance upon completion.
4. An amended certificate of compliance shall be required if the modification of an existing operation increases the radius of exposure to include additional public areas. If there is a change in public exposure caused by the public infringement of existing radius of exposure resulting in a change in applicable provisions not described by the existing certificate, then an amended certificate of compliance shall be submitted within 30 days.
5. For new or modified facilities not covered by existing certificate of compliance, or where the modification would require amended certificate, the operator shall file a certificate at least 30 days prior to initiating the operation or construction.
6. In case of extenuating circumstances, an operator may file a certificate of compliance with an attached written explanation for those cases where waiver of 30-day prior filing is requested. In such cases, the approval of the certificate will constitute authority to proceed.
7. The certificate of compliance shall be prepared and executed by a party who, through training and experience, is qualified to make such certification.
8. A certification of compliance may cover a single operation or multiple operations located in an area, a field, or a group of fields within a Commission District. The description of the type of operation is indicated on form must be sufficiently complete to the degree that it is obvious what element of an operation is to be covered by the certificate.
9. Certificates are non-transferable, and a new operator of a system or any acquired element of a system or operations shall be required to certificate that operation. An Amended H-9 shall be required should any change occur that would add or delete a RRC ID or Registration Number covered by a certificate. Any change in operator address or location of contingency plan and/or test data shall require an amended certificate.
10. In completing Form H-9 the items 13, 14, 15, and 16 are based on maximum volume and concentrations within system available for escape. If system to be certified is a vacuum system and no gas could possibly escape, so indicate by filling item 14 with "0-Vacuum".
11. On Form H-9 items 21 and 22 are to be based on the maximum effect of any element within system.
12. Show Railroad Commission ID or Registration Numbers to be certificated: I.D. Numbers should be identified by the type with codes:
 1. Oil Lease Number
 2. Gas Well Number
 3. Pipeline Permit Number
 4. Plant I.D. Number
 5. Drilling Permit Number
 9. Other (Explain)
 16. API NumberIf necessary attach additional 8 ½ x 11 sheet.
13. Operator Number is a unique number assigned to each company filing a RRC Form P-5. This number is found at the bottom of each page of the operator's copy of the proration schedule.
14. Disposal of produced water with little or no free gas does not require a "yes" entry in item 23.
15. Location of contingency plan and test data should be in the form of a delivery address (not a post office box).
16. If this is an amended filing, indicate reason(s) in "Other Explanation."
17. Forms H-9 filed for drilling or work over must be amended within one year to indicate disposition of well. Include prior Certificate Number, current RRC ID Number, or, if dry hole, date Form W-3 was filed.
18. Drilling Application (W-1) must indicate a Rule 36 covered well in "Remarks" section when a proposed drilling operation is in an area, which requires filing of Form H-9. Please file Form W-1 and H-9 for same well together, if possible.