

INSTRUCTIONS - Form T-4

1. Operator. The individual or organization responsible for daily operation, maintenance, safety and emergency response functions on the pipeline. The Operator must also have Form P-5 Organization Report on file with the Commission's Oil and Gas Division prior to the issuance of the T-4 permit.
2. The Economic Operator (line 3, if different from the Operator (line 1) is the individual or organization responsible to the Commission for reporting the transmission of gas or liquids through the pipeline(s). Economic Operator must also have a Form P-5 Organization Report on file with the Commission's Oil & Gas Division prior to the issuance of the T-4 Permit if different entity than the Operator.
3. Operator must file a Form T-4 for each classification of pipeline(s) and/or gathering system(s); i.e., interstate, or intrastate, gas or liquid, or common carrier or private.
4. Operator (applicant) will file a revised Form T-4 as often as necessary to show the true status of each pipeline or gathering system subject to permit indicating therein any modification in the physical installation made whether such modifications relates to extension, abandonment, or transfer of lines. If no changes are made, annual certification that the pipeline or gathering system subject to permit was in no way modified during the year, must be filed by the 15th of the refiling month showing the status of each pipeline or gathering system as of the 1st of that month.
5. This application will not be processed if it is not completely and/or properly filled out with an entire, clear and detailed plat (U.S.G.S. 7.5 minute Quad Map -Scale 1"=2000'), obtainable from the U.S.G.S. website <http://store.usgs.gov/> or Texas Natural Resources Information System website <http://www.tnris.state.tx.us/> showing the size of line or an overview map (24" x 24" / 1" = 20 miles or less) and digital data.

DEFINITIONS

1. Abandoned Line. A line is considered to be abandoned when it is not in current use, the operator or owner does not plan to use it in future operations, and line has been cleared of all hydrocarbons. A line does not have to be removed or stripped of pumping or compressor equipment in order to be abandoned. The Commission should be notified by letter immediately when line is abandoned.
2. Liquid. Any substance that exists in liquid phase in the pipeline under current operating conditions.

Questions?

For Operators A through L, please call (512) 463-7090

For Operators M through Z, please call (512) 463-6519

Please mail completed form to:

RAILROAD COMMISSION OF TEXAS
PIPELINE SAFETY DIVISION, PERMITS SECTION
P.O. BOX 12967
AUSTIN TX 78711-2967